

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 7th November 2007.

1. **Present:** Cllrs. P.A. Wise (Chairman), J. Booth, B. Blood, P. Burnham, D. Carless, and W. Evans, Borough Councillor Mrs Patricia Andrews, PC Andy Vale, three members of the public and a member of the press were also in attendance.
2. **Apologies for absence :** P. Bateman (illness), V. Leivers-Millership (holiday) and R. Milliken (illness).
3. **Declarations of interest:** Councillor Mrs Blood declared a personal and prejudicial interest in agenda item 10
4. **Approval of the Minutes of the meeting held on Wednesday 3rd October 2007.** The Minutes of the meeting were approved by the Council as a true record and were signed by the Chairman.
5. **Matters arising from the Minutes.**
 - 5.1 There are still concerns over the back exit of the skate park which is being used by bikers to access the park. The crossing of the main road is dangerous. Gedling BC is liaising with the Forestry Commission over access to the woods opposite the park. This remains ongoing. The gate to the skate park is missing. Gedling BC would be informed.
 - 5.2 The report from Nick Crouch of Notts CC on Hopping Hill has now been received. Cllr Carless is seeking funding for Hopping Hill. There is a problem of Japanese Knotweed close to the Cemetery car park despite the efforts of the Parish Council. Mr Mick Lievers has agreed to deal with this problem. This remains on-going.
 - 5.3 Cllr Carless is investigating other areas of funding for the Hopping Hill site. Two applications have been prepared. This is on-going.
 - 5.4 Both bus shelters on Hucknall Road are damaged. Notts. CC would be informed again. The jagged pieces of the Perspex have been removed.
 - 5.5 Gedling BC would be contacted again to request a larger bin and dog bin at the Cemetery car park. It was agreed that the Parish Council would provide the funding if Gedling BC would empty it. The request would be made again.
 - 5.6 The planting of the car park would be undertaken by Anthony Clarke. The plants would be chosen by Councillors Wise, Evans and Leivers-Millership. Comment would be made later in the agenda.
 - 5.7 It was agreed to commence the investigation into the proposed extension of the Cemetery. Quotes would have to be sought for removal of some trees. Cllr Bateman agreed to liaise with John Flanders re removal of trees. The Chairman had contacted Gedling BC and a site meeting would be arranged with Cemetery managers. Brackenhurst College would be contacted. This is on-going. Comment would be made later in the agenda.
 - 5.8 The Clerk would contact Notts. CC re the cleaning of the car park and the continued maintenance of County owned areas in the parish namely Freckland Wood, the former stocking yards, Glenalmond Park and the Linby Trail. Notts CC would be asked for a maintenance schedule for these areas. This information is required to appear in the Parish Plan. NCC would be contacted again.
 - 5.9 A dog bin has been installed on the cricket field.
 - 5.10 Gedling BC has been asked to erect warning signs outside the play area to inform drivers that they are approaching a children's play area. The signs which are to be by the side of the school, have not been

erected to date. A reply from Highways has been received informing the Council that funding would be applied for to install the signs.

- 5.11 The Cemetery Regulations have been placed on the gate of the Cemetery. These would be transferred to the new notice board when it is installed.
- 5.12 It was not clear whether Cllr Leivers-Millership had organised the wreaths for Remembrance Sunday before she went on holiday. The Clerk was asked to purchase two wreaths from the British Legion. Cllr Burnham would represent the Council at the village Cenotaph in the morning and Cllr Mrs Evans at the village church in the evening.
- 5.13 The recent flying skip had taken away a considerable amount of rubbish from the village but the yards of some properties still contain piles of unwanted items. Gedling BC would be asked if clear yard orders could be issued to private properties. The Clerk would contact again for this information.
- 5.14 The Council had agreed to have a Christmas tree and the Trustees of the Miners Welfare Community Centre have granted permission to site it outside the building. The Clerk had ordered the tree and is arranging for the hole to be prepared. Cllr Leivers-Millership has purchased the lights for the tree which are in the possession of the Clerk. An electrician has been contacted to install the cabling which will come from the Community Centre to the tree.
- 5.15 The Chairman has contacted the Newstead Band who will play at the Carol Concert which will take place during the first weekend in December.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

PC Andy Vale reported that there is a mobile police station available for use at community events. Newstead Residents Association would be producing a Newsletter very soon. The questionnaires for the Parish Plan had been delivered to residents.

6. Accounts

Receipts.

Bank interest (Bonus saver a/c)	33.66	
Quarterly Bonus	13.49	
Gedling BC	78.07	Rebate on Cemetery rates
Gedling BC 50% Precept	5515.00	
25% Revenue grant	1820.25	
Bank interest (Reserve a/c)	9.50	
A.W. Lymn	300.00	Funeral fees
Northfield Construction Ltd	50.00	Donation to Christmas tree
Graham Ward Funeral Service	<u>125.00</u>	Funeral fees
	<u>7944.97</u>	

Payments

000449 NMWCC	35.26	Room hire (September)
000450 NMWCC	17.63	Room hire for joint meeting
000451 J.A.Chisholm	253.40	Clerk's salary (October)
000452 Inland Revenue	71.28	Tax on Clerk's salary (October)
000453 Mrs P.A. Wise	10.00	Chairman's expenses
000454 Newstead Residents Association	350.00	Donation towards computer/printer
000455 NALC	13.50	Local Council Review x 6
000456 Mr A. Barks	250.00	Old Cemetery maintenance
000457 Bennett Sykes Group	12.54	Diaries x 12
000458 NMWCC	35.26	Room hire (October)
000459 Hacker Young	158.63	External audit fees

000460 JMS Flagpole	307.58 Repair to damaged flagpole base
000461 Remco Signs Ltd	693.25 Christmas tree lights
000462 Clarke's Cemetery Services	660.00 Cemetery and Village maintenance

000463 J.A. Chisholm	48.26 Clerk's expenses	
	Postage	6.16
	Telephone rental	5.50
	calls	16.60
	Mileage	<u>20.00</u>
		<u>48.26</u>

000464 Newstead Church	350.00 Donation to Autumn Fayre
000465 Mr A. Barks	<u>170.00</u> Cutting back ivy from Cemetery wall
	<u>3436.59</u>

- 6.1 The accounts were approved and passed for payment.
- 6.2 The report of the external auditor was presented to the Council.
- 6.3 The Council agreed to give a donation of £350 to Newstead Church stipulating that the money must not be used in the furthering of religion as this is outside the remit of the Parish Council.
- 6.4 The setting of the budget and a review of the risk assessment policy would be agenda items for the January meeting.

7. Matters concerning Newstead Village.

- 7.1 A lamp standard on Tilford Road is blinking on and off. The number of the column would be sent to the Clerk and Gedling BC would be informed.
- 7.2 It was reported that the garage beside the post office was being vandalised. The police have been informed. As this is private property it is outside the jurisdiction of the Parish Council. The PCSOs will visit on a regular basis.

8. Matters concerning Newstead Abbey Park.

- 8.1 A response re the question of access had been received from Nottingham City Council. Members thought that the points made by the Parish Council have still not been answered. A further letter would be sent.

9. Correspondence.

- 9.1 Some items of correspondence had been dealt with under matters arising.
- 9.2 Letter from Notts. Police re PC Andy Vale continuing as Beat Manager.
- 9.3 Letter from Gedling re future of Stone House.
- 9.4 Email from Sue Budden re Stone House and Parish Plan.
- 9.5 Email from Cllr Bateman re access to Newstead Abbey Park.
- 9.6 Minutes of Newstead Residents Association meeting.
- 9.7 Letter from Nottingham City Council re access to Newstead Abbey Park.

10. Planning Applications.

- 10.1 2007/0938 3 Fairfields Drive, Priory Wood, Newstead.
Erect two storey extension, internal refurbishment and drive altered to suit extension.
The Council raised no objections to the application. Cllr Blood was not present during the consideration of this application.

11. Reports from External meetings.

- 11.1 Councillor Burnham had attended a meeting of the Newstead Liaison Group. This body has decided not to meet again for at least 12 months.
- 11.2 Cllr Burnham has contacted Notts. CC re the formalising of footpaths on the NE tip.
- 11.3 A plan of campaign for Newstead Church was presented to the Council. A copy of the plan would be sent to each member for inclusion at the next Parish Council meeting.

12. Cemetery issues.

- 12.1 The old Cemetery has been cut.
- 12.2 The ivy on the wall has been cut back.
- 12.3 Quotation from Greenhills Garden Centre for the planting of the beds in the Cemetery car park.

i)	Spray and remove rubbish	£105.75
ii)	Supply and plant trees and shrubs	£873.02
iii)	Supply and spread bark chippings	£345.74

The Council accepted the quotation for this work.
- 12.4 Fax from Gedling BC re price for the control of Japanese Knotweed at Hopping Hill. The Council agreed to accept the price of £160. The Clerk would contact the Borough Council.
- 12.5 Fax from Gedling BC re tree work at the Cemetery. The Council accepted the quotation of £840 for this work.
- 12.6 Cllr Bateman would be asked to seek quotes for cutting the hedge at the Cemetery.
- 12.7 DEFRA would be contacted re Japanese Knotweed in field between the Cemetery car park and the old Cemetery.
- 12.8 It is necessary for a company to advise the Parish Council re the trees in the wooded area which will be the extension of the Cemetery. The Chairman would supply a telephone number for the Clerk to contact.

13. Christmas tree and Carol Service December 2007.

- 13.1 The Christmas tree would arrive on either 26th or 27th November.
- 13.2 The Carol service will be held during the weekend of 1st/2nd December.
- 13.3 It was suggested that the Community cafe could sell tea and coffee and probably mince pies. The Chairman would enquire. The Council agreed to the spending of £50.
- 13.4 Cllr Carless would organise the publicity.
- 13.5 There would be press coverage.
- 13.6 Cllr Carless would organise the fitting of the Christmas lights.

14. Items that the Chairman considered urgent.

- 14.1 The Chairman informed the Council that Gedling BC had decided to send the Stone House for auction.
- 14.2 Gedling Homes will contact all tenants about the imminent changes. There will be consultation and an information van will visit the village. There will also be a newsletter available.

15. Closure and date of next meeting.

The Chairman closed the meeting at 9.10pm. The next meeting of the Parish Council will be on Wednesday 5th December commencing at 7.30pm.

