

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Summit Room of Newstead Miners Welfare Community Centre on Wednesday 3rd September 2008.

1. **Present:** Cllrs. Mrs. P.A. Wise (Chairman), P. Bateman, Mrs. B. Blood, Mrs. J. Booth, P. Burnham, Mrs. W. Evans, Mrs. V. Leivers-Millership and Mrs. T. Sabin.
Councillor Mrs A. Cope (Annesley & Felley Parish Council), PCSO Chris Shaw, one member of the public and a member of the press were also in attendance.
2. **Apologies for absence:** Councillor Mrs Patricia Andrews.
3. **Declarations of interest:** There were no declarations of interest.
4. **Approval of the Minutes of the meetings held on Wednesday 2nd July 2008 and Wednesday 9th July 2008.** The Minutes of the meetings were approved by the Council as a true record and were signed by the Chairman.
5. **Matters arising from the Minutes.**
 - 5.1 Cllr Burnham would investigate funding for the Hopping Hill project.
 - 5.2 The Gedling BC has been contacted again to request a larger bin and dog bin at the Cemetery car park. wheelie bin has been stolen but will be replaced with a surplus one from the Church. There is still the issue of payment for the removal of fly tipped material on Parish Council owned land. The Chairman will follow this up with Gedling BC.
 - 5.3 Gedling BC has served an order on the landlord of 55 Tilford Road in respect of the accumulations of rubbish at the property. Gedling BC will remove the rubbish but will bill the resident.
 - 5.4 Cllr Burnham has contacted Notts. CC re the formalising of footpaths on the NE tip. This is on-going.
 - 5.5 The fencing around the green behind the Stone House is being removed allowing cars to park on the grass. There has been no progress. The Clerk would contact the County Council Highways.
 - 5.6 The siding out of the pavement on Hucknall Road has been done by the County Council but there is still encroaching vegetation. County Council Highways would be contacted.
 - 5.7 Two decorative panels at the end of Chapel Terrace and Stonehouse Terrace are still missing. Highways would be replacing the panels when finance becomes available.
 - 5.8 The Chairman reported that the nurse practitioner is in attendance on Tuesday and Friday each week. The service is being well used by residents. Annesley residents are welcome to attend.
 - 5.9 The Chairman had written to Police Sergeant Crofts regarding the reply which had been received by the Council which Councillors considered unhelpful. The response was that the contents of the letter had been noted.
 - 5.10 The survey of the wooded area has been completed by the student from Brackenhurst College. Appropriate permissions will be sought. This is on-going.
 - 5.11 A plan of the lighting columns had been received so that individual column numbers can be identified.
 - 5.12 The planting at the Cemetery car park has been completed. The Council agreed not to fence the Hopping Hill side of the car park.
 - 5.13 Gedling BC has sprayed the Japanese knotweed at the Cemetery car park.
 - 5.14 Residents are not always aware of what the Parish Council does. It was suggested that the newsletter could be used to explain the responsibilities of the Council. Cllr Bateman agreed to lead. The Clerk would supply a document identifying the functions and duties of a Parish Council. This is on-going.
 - 5.15 The Stone House had been sold at auction but it is on the market again.
 - 5.16 A composting bin has been made and is sited near to the water tap. Appropriate signs have been supplied by Cllr. Mrs. Booth.

- 5.17 The Council was informed that there was Japanese knotweed outside the fence in the top left hand corner of the Hopping Hill site. Cllr. Burnham had visited the area but could find no evidence of Japanese knotweed
- 5.18 It was reported that there had been the theft of two man-hole covers from the path near to the former stocking yards. This is County Council property and Mark Guy would be informed.
- 5.19 Cllr. Bateman and Mick Leivers are producing a map of the parish to show ownership of land. An Ordnance Survey map of the parish had been purchased.
- 5.20 The gaps in the steel fencing at the cricket ground are a potential hazard to children, who are running out on to Station Avenue. Gedling BC would erect warning signs.
- 5.21 The Council was informed that the renovated North east tip which is still owned by Annesley Developments Ltd. is for sale at a figure of £400,000. Mick Leivers and a group of interested people is attempting to organise a rescue package so that the management of all of the land east of the village which is not privately owned would be the responsibility of the group. A meeting has been arranged for Monday 13th October at RCAN.
- 5.22 Actions to be taken against items which do not conform to Cemetery regulations will be discussed at the October meeting.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

PCSO Chris Shaw is now back in Newstead. He informed the Council that there had been a decline in the crime figures over the past 2 months.

Cllr Mrs Andrews was thanked for her work to support the provision of a ball park and her initiative in providing five a side football at Ravenshead Leisure Centre.

6. Accounts

Receipts.

Bank interest Bonus Saver a/c	32.79	
Quarterly bonus Bonus Saver a/c	17.71	
Bank interest Reserve a/c	7.78	
Midlands CS Ltd. Funeral Service	1060.00	Fees for Burial Deeds and funeral
Mr James Spray	400.00	Fee for Burial Deed
Notts. County Council	500.00	For flying skip (Cllr Lonergan)
Notts. Memorials	100.00	Headstone (Grainger)
A.W. Lymn	300.00	Funeral (Hodgkinson)
	<u>2418.28</u>	

Payments.

000545 Newstead Church Action Group	350.00	Donation to Summer Fayre
000546 Mr Andrew Astle	150.00	Contribution towards expenses (tree survey)
000547 Mrs Lesley Flanders	150.00	Donation to Community Picnic
000548 NMWCC	35.26	Room hire
000549 NMW Social Club	125.39	Parish Plan meeting refreshments
000550 Greenhills Garden Services	1556.87	Completion of car park planting
000551 J.A. Chisholm	275.88	Clerk's salary (August)
000552 Inland Revenue	69.00	Tax on Clerk's salary (August)
000553 Mrs P.A. Wise	20.00	Chairman's expenses(July and August)
000554 Clarke's Cemetery Services	685.00	Grounds maintenance contract
000555 J.A. Chisholm	110.50	Computer repair
000556 Bennett Sykes Group	26.00	Copier paper and envelopes
000557 Clement Keys	334.88	Statutory audit fee
000558 J.A. Chisholm	28.14	Printer ink
000559 Clarke's Cemetery Services	565.00	Maintenance contract
000560 Mr R. Kendrick	150.00	Repayment of Burial Deed
000561 J.A. Chisholm	37.15	Clerk's expenses
		Postage
		9.47

		Telephone rental	5.50
		calls	7.18
		Mileage	<u>15.00</u>
			<u>37.15</u>
000562 Mr Adan Barkes	100.00	Cutting paths in old Cemetery	
000563 Newstead Residents Association	<u>500.00</u>	Flying skip (Cllr Lonergan)	
	<u>5834.00</u>		

- 6.1 The accounts were approved and passed for payment.
6.2 The external audit report was brought to the attention of the Council and was accepted.

7. Matters concerning Newstead Village.

- 7.1 The problem of dog fouling on the old nursing home site on Fraser Street has been monitored by the dog warden and this monitoring will continue.
7.2 It was reported that vans taking motor bikes and quad bikes have been seen in the village. Some of these vehicles have been driven across the playing fields. The gate to the playing fields was unlocked. Residents are urged to supply the police with the registration numbers of any of these vehicles.
7.3 There is Japanese knotweed at Vicarage Corner. Gedling BC has been informed as this is borough council land.
7.4 Mick Leivers and Cllr Bateman have the work on the planting for Station Road which was granted under the Building Better Communities initiative, in hand. There is a credit note for plants at Old Hall Nurseries and Network Rail has agreed to clear the site. A lectern type information map has already been made.
7.5 Mick Leivers has sprayed the Japanese knotweed around the Miners Welfare Community Centre.
7.6 A management plan for Vicarage Corner has been commissioned by Gedling BC.
7.7 A damaged kerbstone on Abbey Road was reported.
7.8 It was reported that a homeless man is living in a tent on the NE tip. The police consider him to be harmless.
7.9 Cllr Mrs Leivers-Millership would purchase a lock and chain to secure the wheelie bin in the cemetery car park.
7.10 Anthony Clarke would be asked to cut back the brambles which are pushing through the hedge at the cemetery car park.

8. Matters concerning Newstead Abbey Park.

- 8.1 It was reported that the white warning triangles on the traffic humps on the Abbey Drive are becoming indistinct. Jerry Warnes would be informed.

9. Correspondence.

- 9.1 Most items of correspondence had been dealt with at the appropriate place on the agenda.
9.2 Letter from Mick Leivers re. Funding for Cornerstone House. The Council agreed a donation of £600.
9.3 Letter from Mencap re donation. The Council refused the request as there was no direct link to a resident of the parish.
9.4 Letter from The Sherwood Foresters Western Front memorial Committee re the erection of a suitable memorial in Belgium. The Council is unable to support this venture.
9.5 A letter had been received from the Forestry Commission re ownership of land adjacent to the cemetery. It is clearly marked as being owned by the Parish Council and supported by legal documents held by the Parish Council.

10. Planning Applications.

- 10.1 2008/0697 The Granary, Abbey Fields Farm
Change of use to use The Granary annexe for holiday lettings. This includes no changes to the existing building either internally or externally.

11. Reports from External meetings.

- 11.1 Cllr Burnham had met with Nick Crouch and Mark Woods, an Notts CC ecologist. There was urgent work to be done on the Hopping Hill site.

- 11.2 A copy of the up-dated management plan for Hopping Hill field had been received from Nick Crouch.
- 11.3 Cllr Burnham would seek funding. He would also cut down the brambles on the site and Mick Leivers would cut the grass.

12. Cemetery issues.

- 12.1 The paths in the old cemetery have been cut. The rest of the grass will be cut back by Adan Barkes and removed

13. Items that the Chairman considered urgent.

- 13.1 There had been no response to the Chairman's letter to Cllr Carless so reluctantly the Council assumed that he no longer wished to be a Parish Councillor and declared a casual vacancy which would be advertised immediately.
- 13.2 It was reported that Glenalmond Park had not been mowed this summer. Mark Guy of Notts. CC would be contacted.

- 14. **Closure and date of next meeting.** The Chairman closed the meeting at 9.45pm. The next meeting of the Parish Council will be on Wednesday 1st October 2008 commencing at 7.30pm.