

## NEWSTEAD PARISH COUNCIL.

### Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Miners Welfare Community Centre on Wednesday 1<sup>st</sup> July 2009.

1. **Present:** Cllrs. P.A. Wise (Chairman), D. Adams (Vice-Chairman), B. Blood, J. Booth, P. Burnham, W. Evans and S. Gascoigne.  
Borough Councillor P. Andrews and one member of the public were also in attendance.
2. **Apologies for absence:** Cllrs. V. Leivers-Millership (illness) and T. Sabin (illness). County Councillor Chris Barnfather also sent apologies.
3. **Declarations of interest:** None were declared.
4. **Approval of the Minutes of the meetings held on Wednesday 3<sup>rd</sup> June 2009.** The Minutes of the Parish Council Meeting were approved and signed by the Chairman.

Sharon Herriott, Chairman of Treefest gave a presentation to the Council regarding the multi-cultural theme of this year's event.

### 5. **Matters arising from the Minutes.**

- 5.1 It was confirmed that funding towards the Hopping Hill project had been received and being held by RCAN. This would be available until 31<sup>st</sup> March 2010. Cllr. Burnham is waiting to consult with Mick Leivers.
- 5.2 Gedling BC has not provided a large dual purpose bin in the Cemetery car park even though this will be at the expense of the Parish Council for installation. Gedling BC has agreed to empty the bin on a regular basis.  
There is still the issue of payment for the removal of fly tipped material on Parish Council owned land. Gedling BC will not remove fly tipped material from Parish Council owned land free of charge. The Council resolved to wait for an instance of fly tipping to occur and then decide the best course of action.
- 5.3 The County Council has cut the grass but still has not cut back the vegetation which is narrowing the pavement on Hucknall Road. County Council Highways North will be contacted.
- 5.4 The decorative panels for the end of Chapel Terrace and Stonehouse Terrace have been made and are being stored at Cornerstone House. The spacers have now arrived and the panels will be installed as soon as possible.
- 5.5 Two warning signs at the cricket ground informing drivers of the gaps in the fencing are being made. Darren Gilder would be contacted re. an installation date. The issue of wheel chair access to the playing fields has still to be addressed. Mr Peter Stonier, Headteacher of Newstead School was thanked for his prompt action regarding the matter of damage to the cricket nets. The Council has not been informed of any further damage.

- 5.6 Cllr. Mrs Sabin and Cllr. Mrs Adams thought that the Council should consider the placing of new railings at the Tilford Road/Fraser Street crossroads to prevent young people sitting on top of the railings near to the shops. A decision has still to be made whether this should be pursued.
- 5.7 It was agreed to discuss the provision of planters at the September meeting of the Council.
- 5.8 The provision of a Multi-Use Games Area (MUGA) is still under discussion by various groups in the village.
- 5.9 A reply from Chris Brown (GBC) regarding the supply and erection of height restricting barriers at the cemetery car park has been received. He no longer has the specifications but a contractor would have to ensure that the barrier is fit for use and can support its own weight and stand up to being hit by a vehicle. Cllr Gascoigne would supply names of other contractors.
- 5.10 A reply from Chris Brown (GBC) has been received. The small play area next to the School is in the ownership of Notts. County Council (Education). It is maintained by Gedling BC who also inspects and maintains the play equipment. In his opinion it would be very expensive to replace the surface of the path with a safety surface. He believes that the footpath is a highways matter. Councillors wondered why it was a highways matter when the path is in an enclosed park area.
- 5.11 Remedi (restorative justice and mediation initiatives) had sent a copy of its contract with the Parish Council. After a short discussion it was agreed to accept the contract which was duly signed by the Chairman and the Clerk.
- 5.12 The accumulation of litter outside the shop persists. No reply has been received from the shop owner. Darren Gilder and PC Matt. Wardle have visited and asked for co-operation. Darren Gilder would be contacted for up-dated information.
- 5.13 Darren Gilder will be contacted for an up-date regarding the parking of cars along Station Avenue during sporting events.
- 5.14 Anthony Clarke would be asked to inspect the cemetery for graves which have sunk and to take the appropriate action.
- 5.15 Gedling BC has treated the Japanese Knotweed which is growing at the cemetery car park and on the land adjacent to the Miners Welfare. The Chairman reported that the knotweed had been broken up and then sprayed. Pieces of the plant had been left behind which will grow again.
- 5.16 Highways South have reported the posts and metal rails on the railway side of Station Avenue and the tarmac surface to Network Rail for repair. Members of the Council believe that the posts and rails were installed by Gedling BC.
- 5.17 Weed control measures have been taken on the lifting brick surfaces on the square between the rows.
- 5.18 A quotation for a path outside the Cemetery wall from George Hanson Ltd has been received. A decision will be taken at the September meeting.
- 5.19 The police and the Forestry Commission would be informed that the organisers of the recent rave activity had a key to access the land.

The Chairman adjourned the meeting so that members of the public could discuss parish matters with councillors.

It was stated that the old cemetery was becoming very overgrown with little evidence of meadow flowers. It was agreed that the vegetation should be cut down in general and paths identified. It was agreed to ask Mr Adan Barkes to give a quotation for this job.

A resident enquired about the provision of grit bins and if they would be secured to the ground.

**6. Accounts**

**Receipts.**

A.W.Lymn	140.00	Funeral costs
Nottinghamshire Memorials	55.00	Memorial permission
GB Office Ltd	55.45	Credit note re. overpayment
A.W.Lymn	55.00	Memorial permission
A.W.Lymn	<u>55.00</u>	Memorial permission
	<u>360.45</u>	

**Payments.**

000641 J.A. Chisholm	282.73	Clerk's salary (June)	
000642 Inland Revenue	70.60	Tax on Clerk's salary (June)	
000643 P.A. Wise	10.00	Chairman's expenses (June)	
000644 Shaw & Sons Ltd	42.83	Cemetery receipts book x 2	
000645 J.A. Chisholm	84.63	Website renewal subscription	
000646 Newstead Treefest	1000.00	Donation to 2009 event	
000647 NMWCC	34.50	Room hire	
000648 GB Office Ltd	83.53	Stationery	
000649 J.A. Chisholm	282.73	Clerk's salary (July)	
000650 Inland Revenue	70.60	Tax on salary (July)	
000651 P.A. Wise	10.00	Chairman's expenses (July)	
000652 Helen Carrington	185.00	Internal audit fee	
000653 Clarke's Cemetery Services	580.00	Maintenance contract plus single grave	
000654 J.A. Chisholm	115.54	Clerk's expenses	
		Postage	22.01
		Telephone rental	5.50
		Telephone calls	8.20
		Mileage	13.95
		Printer ink	<u>65.88</u>
			<u>115.54</u>
	<u>2852.69</u>		

6.1 The accounts were approved and passed for payment.

6.2 The Council agreed to increase the Chairman's expenses to £25 per month back dated to April 2009. This is the first increase in 6 years.

**7. Matters concerning Newstead Village.**

7.1 It was reported that the cycle path (old road) at the Hucknall end of Hucknall Road is overgrown and there is also evidence of fly tipping. Gedling BC would be informed.

- 7.2 Concern was expressed regarding the excessive speed of some vehicles using Hucknall Road between the bus stops and the cemetery. This is near the school and bus stops. Contact would be made with Ian Parker.
- 7.3 The white lines at the junction of Musters Road and Markham Street need repainting.
- 7.4 Trees are overhanging Hucknall Road. The Forestry Commission would be informed.
- 7.5 The Chairman reported that a car had been parked on the village green below the war memorial. It was suggested that planters could be used to prevent future parking. This would be an agenda item for the September meeting.

**8. Matters concerning Newstead Abbey Park.**

- 8.1 No issues were raised.

**9. Correspondence.**

- 9.1 A letter had been received from Gedling BC regarding a meeting to discuss Parish Aid on Wednesday 22<sup>nd</sup> July commencing at 6.30pm. The Chairman and the Clerk would attend.
- 9.2 All other pieces of correspondence were dealt with at the relevant part of the agenda.

**10. Planning Applications.**

- 10.1 2009/0428 Land adjacent to the Granary, Abbey Fields farm, Newstead Abbey Park.  
Demolition of existing barn and lean-to garage and replace with 5 brick garages/stores.

This application was discussed at the previous meeting. The Clerk said that Gedling BC had been informed that the Parish Council had no objections to the application.

**11. Reports from External meetings.**

- 11.1 The Clerk had attended the most recent Parish Plan meeting. The Minutes would be made available to Councillors.
- 11.2 The Clerk reported that transport issues had been discussed which would have important implications for the residents of Newstead. Information would be sought from the appropriate officers and County Councillors at the County Council. This would be an agenda item for the September meeting of the Council.
- 11.3 The Chairman had attended a Youth Club Management Committee meeting. She reported that the Youth Club was open two nights per week and a wide range of sporting activities would be provided during the summer holidays. Volunteers are being sought to fill vacancies on the Management Committee.

**12. Cemetery issues.**

- 12.1 It was reported that the pump is broken. Mick Kimpson would be asked to inspect it and advise the Council what needs to be done.
- 12.2 Anthony Clarke would be asked to clean out the water butt.

- 12.3 The drive needs to be brushed to remove the dead moss. It was suggested that a request be made to Remedi to see if they could help in this matter. If they cannot help the Gedling BC sweeper would be hired.
- 12.4 Concern was shown regarding the bench placed in the cemetery by the Thorpe family. It is in a bad state and if it cannot be repaired by the family it will have to be removed. Anthony Clarke will inform the Clerk what action needs to be taken.
- 12.5 The door to the Mortuary Chapel needs to be replaced and also repairs to the main gate need to be done. Cllr Gascoigne and the Clerk would visit the cemetery to assess what needs to be done.
- 13. Items that the Chairman considered urgent.**
- 13.1 The Chairman reported on the MUGA project. Funding of £50000 had been applied for and a survey of residents had had a positive outcome.
- 13.2 The Parish Council would possibly have to take on the responsibilities of Public Liability Insurance and maintenance costs. The Clerk would check with the Council's insurers.
- 14. Closure and date of next meeting.** The Chairman closed the meeting at 9.55pm. The next meeting of the Parish Council will be held on Wednesday 9<sup>th</sup> September 2009 commencing at 7.30pm.