

## NEWSTEAD PARISH COUNCIL.

### Minutes of the Annual General Meeting of the Parish Council held in the Sherwood Room of Newstead Centre on Wednesday 11<sup>th</sup> May 2011.

1. **Apologies for absence :** Cllr. P. Burnham
2. **Declarations of interest:** There were no declarations of interests.
3. **Election of Officers for 2011/2012.**

#### **Chairman.**

Councillor Mrs P.A. Wise was unanimously elected unopposed to serve as Chairman for the year 2011/2012.

#### **Vice – Chairman.**

Councillor Adams was unanimously elected to serve as Vice-Chairman for the year 2011/2012

#### **Co-option.**

Mrs Beverley Blood was co-opted to represent the Abbey Ward.

Mrs Pamela Young was co-opted to represent the Abbey Ward.

The Parish Council has a full complement of 9 councillors.

The application from Mr Alex Burton was unsuccessful but would remain on file.

#### **Council Representatives on other bodies.**

Youth and Community Centre Committee – The Chairman and Councillor Mrs B. Blood.

Cemetery Committee – The Chairman, Councillors Booth, Evans and the Clerk.

Notice Boards – The Village and Newstead Abbey – the Clerk.

Hopping Hill Committee – The Chairman and Councillor Burnham and one resident (Paul Bini).

Parish Plan Committee – the Chairman, Cllr Gascoigne, Councillor Sabin and the Clerk.

#### **4. Financial Statement 2010/2011.**

- 4.1 The Chairman signed a copy of the Annual Receipts and Payments Balance sheet, the Bank Reconciliation document, the Audit document and the annual governance statement. The Cash book was also signed.
- 4.2 The Council agreed to accept the current Standing Orders and the Financial Risk Assessment documents for the coming year.

#### **5. Closure of the Annual General Meeting of the Parish Council.**

The Chairman closed the meeting at 7.35pm.