

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 6th July 2011.

1. **Present:** Cllrs: P.A. Wise (Chairman), D. Adams (Vice-Chairman), J. Booth, P. Burnham, and T. Sabin. PC Sarah Cheetham, PCSO Chris Shaw and six members of the public were also in attendance.
2. **Apologies for absence:** Cllrs. B. Blood, W. Evans, P. Young, Borough Councillor P. Andrews and County Cllr. C. Barnfather.
3. **Declarations of interest:** Cllr. Mrs Sabin declared a personal and prejudicial interest in the request for a donation for the Summer Fayre from Newstead Church.
4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 1st June 2011.** The Minutes of the meeting were approved and were signed by the Chairman.
5. **Matters arising from the Minutes.**
 - 5.1 The painting of the decorative panels in the village has not been completed. **Clerk would contact GBC**
 - 5.2 The alteration to the path in the children's play area has not been done. **The Clerk would contact GBC.**
 - 5.3 The joint between the concrete and tarmac surfaces on Station Avenue has been completed.
 - 5.4 Cllr Barnfather would rearrange a meeting with the Highways manager Ian Parker re. flashing speed signs and drainage problems on Hucknall Road. Cllrs Burnham and Gascoigne would be consulted over dates.
 - 5.5 The article for the Newstead Newsletter had not been received by Mrs Harvey. **Chairman would re-write**
 - 5.6 There have been email replies but little progress has been made. **Clerk would contact City Council.**
 - 5.7 Councillors have received an administration document for the conduct of funerals.
 - 5.8 Mike Kimpton has repaired the water pump in the cemetery.
 - 5.9 The pavement outside the cemetery car park has not been repaired. There are 2 potholes outside Woodside Cottage on Hucknall Road. **Clerk will inform Highways.**
 - 5.10 Only one in five of the white chevrons on the speed humps in Newstead Abbey Park have been re-painted. **Clerk will contact City Council.**
 - 5.11 No further information has been received from Gaynor Jenkins re the old cemetery management. **Clerk will contact Notts. Wildlife Trust.**
 - 5.12 The Burial books were given to Mr Jim Spray for scanning.
 - 5.13 It was reported that the potholes on Hucknall Road at entrance to the Forestry Commission land had been repaired.
 - 5.14 The Council was given a report from Steve Whyld of Ashfield District Council re. flooding at Post Office corner at Annesley.
 - 5.15 Councillor Mrs Adams has taken photographs of the flooding on Hucknall Road close to the entrance to Hayes Farm and Woodside Cottage. **Cllr Mrs Adams will email photos to the Clerk.**
 - 5.16 Clarke's Cemetery Services have completed the non-contractual cemetery work.

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors. The new beat manager, Sarah Cheetham introduced herself to the Council.

It was reported that the gates to the rear of Foundry Terrace require new locks. **It was resolved that this was a matter for residents and Gedling BC/Gedling Homes.**

A resident reported that the bushes and trees had been cut back along the boundary between Foundry Terrace and Hazelford Way by Gedling BC. This vegetation had been planted as a noise deterrent but since

this work had been done there had been an increase in noise levels from the industrial units. **Clerk will inform GBC but the Council also encouraged residents to express their concerns to GBC.**

A resident presented a 37 name petition to the Council objecting to the placing of a bench on the green at Foundry Terrace. **The Council voted unanimously not to place a bench at this location.**

The Council agreed to consult with residents over the placing of benches.

The Council explained that legal fees incurred are covered by the Council's insurance.

Mr. Jim Spray gave a report on the progress of the computerisation of the cemetery plan and records. **A meeting of councillors and Mr J. Spray and Mr R. Spray would be arranged.**

6. Accounts for June 2011.

Receipts.

Mr & Mrs Argyle	550.00 Deed of exclusive right of burial
Allianz Insurance	3274.00 Reimbursement for legal fees
HMRC	<u>1235.63</u> Repayment of VAT
	<u>5059.63</u>

Payments.

000861 J.A. Chisholm	286.48 Clerk's salary (June)
000862 HMRC	71.40 Tax on Clerk's salary (June)
000863 Mrs P.A. Wise	25.00 Chairman's expenses (June)
000864 Miss H. Carrington	190.00 Internal audit fee
000865 Newstead Centre	36.00 Room hire
000866 J.A. Chisholm	286.48 Clerk's salary (July)
000867 HMRC	71.40 Tax on salary (July)
000868 Mrs P.A. Wise	25.00 Chairman's expenses (July)
000869 Clarke's Cemetery Services	670.00 Monthly maintenance contract
000870 Clarke's Cemetery Services	940.00 Non-contract work in cemetery
000871 GB Office	26.24 Stationery
000872 J.A. Chisholm	74.61 Clerk's expenses
	Postage 21.65
	Telephone rental 5.50
	Telephone calls 13.42
	Mileage 24.04
	Photocopier <u>10.00</u>
	<u>74.61</u>
	<u>2638.00</u>

6.1 The accounts were approved and passed for payment.

7. Matters concerning Newstead Village.

7.1 Notice board on the Triangle and placing of benches. **It was resolved that residents would be consulted at the Summer Fayre. Clerk would produce consultation notice.**

7.2 It was reported that there was flooding outside 96 Chapel Terrace after rain. **Clerk would inform GBC**

7.3 The wooden surround from the gates of the skate park has been removed. **Clerk would inform GBC.**

7.4 A settee has been dumped between Chapel Terrace and Garden Terrace. **Clerk would inform GBC.**

7.5 A flying skip will be arranged for the Autumn.

7.6 The block paving close to the Post Office is full of weeds. **Clerk would inform GBC**

8. Matters concerning Newstead Abbey Park.

8.1 No issues were raised.

9. Correspondence.

- 9.1 Most correspondence had been dealt with at the appropriate part of the agenda.
- 9.2 Police Local Priority Survey
- 9.3 Temporary restriction of road - Tilford Road crossings
- 9.4 Aon Insurance - photocopier
- 9.5 Email from ADC re flooding on Newstead Road, Annesley.
- 9.6 RCAN survey re broadband

10. Planning Applications.

- 10.1 No planning applications have been received.

11. Reports from External meetings.

- 11.1 There were no reports.

On the proposal of the Chairman, the Council agreed to discuss agenda item 13 before agenda item 12.

13. Items that the Chairman considered urgent.

- 13.1 The post box on Abbey Road has been knocked down and removed but has not been replaced. **Clerk would contact Royal Mail.**
- 13.2 Cllr Burnham would put out the cemetery bins during Cllr Mrs Evans' incapacity.
- 13.3 A request from Newstead PCC for funding towards the Summer Fayre. **The Council agreed to the sum of £300 towards the funding of free donkey rides at the Fayre.**

At this point of the meeting a resolution was passed unanimously to exclude the public and press as it was deemed that the items to follow were confidential.

12. Cemetery issues.

- 12.1 The Clerk would produce an Action Plan for the cemetery extension. This is on-going.
- 12.2 The balance sheet for recent cemetery works was provided for councillors.
- 12.3 **It was resolved** that the quotation from Peter Mills for work on the mortuary chapel for £300 be accepted.
- 12.4 It was agreed to discuss the provision of plinths on pre-purchased plots as an agenda item at the next meeting.

- 14. **Closure and date of next meeting.** The Chairman closed the meeting at 9.40pm. The next meeting of the Parish Council will be held on Wednesday 7th September 2011 commencing at 7.30pm.