

## NEWSTEAD PARISH COUNCIL.

**Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 6<sup>th</sup> April 2011.**

1. **Present:** Cllrs: P.A. Wise (Chairman), D. Adams (Vice-Chairman), B. Blood, J. Booth, P. Burnham, W. Evans, S. Gascoigne and T. Sabin.  
Borough Councillor P. Andrews, Darren Gilder and five members of the public were also in attendance.
2. **Apologies for absence:** There were no apologies for absence.
3. **Declarations of interest:** Cllr. T. Sabin declared a personal and prejudicial interest in the request for a donation to the Newstead Church Easter Fayre.
4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 2<sup>nd</sup> March 2011.** The Minutes of the meeting were approved and signed by the Chairman.
5. **Matters arising from the Minutes.**
  - 5.1 GBC has agreed to paint the decorative panels in the village free of charge when drier weather arrives.
  - 5.2 GBC would be asked to provide a safety surface on the existing path in the children's play area.
  - 5.3 The broken fencing on Station Avenue has been replaced and painted.
  - 5.4 GBC would be informed that repair to the joint between the concrete and tarmac surfaces on Station Avenue is unacceptable.
  - 5.5 Cllr Barnfather would be asked to meet with Cllrs Burnham and Gascoigne re. flashing speed signs and drainage problems on Hucknall Road.
  - 5.6 Ashfield DC has marked out the hollow at the bus stop on Hucknall Road for repair.
  - 5.7 Councillor Burnham has received information from Network Rail. This information has been passed to Future Newstead.
  - 5.8 The Council was informed that deliveries of various forms of information were not reaching Foundry Terrace. The name of the deliverer needs to be known before any action can be taken.
  - 5.9 The article for the Newstead Newsletter had not been received by Mrs Harvey.
  - 5.10 Clarke's Cemetery Services has completed laying turf alongside the cemetery drive and repairing the fencing at the cemetery.
  - 5.11 Acorn Tree Services would crown reduce and tidy the large laurel and yew trees in old cemetery and trim back and reduce the Rhododendrons and Azaleas in the new cemetery at the appropriate time of the year.

The Council agreed to adjourn the meeting so that parishioners could discuss parish matters with councillors. Mrs Pat. Harvey was thanked for the production of the most recent Newsletter. Darren Gilder has inspected various properties where rubbish has accumulated in the yard. He informed the Council that GBC could help tenants of private landlords if it was contacted. PCSO Shaw was also involved in getting the yards emptied of rubbish.

### 6. **Accounts for March 2011.**

#### **Receipts.**

Mansfield Memorials	55.00	Erection of headstone
Mildenhall Monumentals	150.00	Erection of headstone
Allianz Insurance	674.00	Reimbursement of legal fees
Mr & Mrs Argyle	900.00	2 Deeds of exclusive right of burial
Co-op Funeralcare	1050.00	Deed of exclusive right of burial plus double grave
	2829.00	

## Payments.

000823 J.A. Chisholm	286.28 Clerk's salary (March)	
000824 HMRC	71.60 Tax on Clerk's salary (March)	
000825 Mrs P.A. Wise	25.00 Chairman's expenses (March)	
000826 Geo. Hanson & Sons	199.20 Repair to cemetery wall	
000827 Newstead Centre	36.00 Room hire	
000828 Gedling BC	90.52 Cemetery rates	
000829 Nelsons Solicitors	2277.00 Legal costs	
000830 Newstead Centre	25.20 Room hire	
000831 Clarke's Cemetery Services	220.00 Double grave	
000832 Clarke's Cemetery Services	375.00 Turfing and fencing in cemetery as per quote	
000833 P. Burnham	19.62 Expenses re. funeral	
000834 Aon Insurance	861.80 Annual insurance premium	
000835 J.A. Chisholm	93.34 Clerk's expenses	
	Postage	16.92
	Telephone rental	5.50
	Telephone calls	12.34
	Mileage	42.07
	Photocopying	16.51
		93.34
000836 Newstead Church PCC	150.00 Donation to Easter Fayre	
	4730.56	

6.1 The accounts were approved and passed for payment.

## 7. Matters concerning Newstead Village.

7.1 No issues were raised

## 8. Matters concerning Newstead Abbey Park.

8.1 No issues were raised

## 9. Correspondence.

9.1 Most correspondence had been dealt with at the appropriate part of the agenda.

9.2 Correspondence from Network Rail re. access to the country park. The crossing at Annesley would be taken back into the ownership of Network Rail and the Tilford Road crossing would remain as a single barrier but would be up graded with new signs etc. With these new improvements Network Rail would withdraw its objections re. access to the country park.

9.3 There was a discussion re. access to Newstead Abbey Park. Councillors should have ready access. Concerns were raised over the access for emergency vehicles. Jerry Warnes would be contacted.

9.4 A quote had been received from Geo. Hanson & Son for the supply and installation of an "A" frame access into the Newstead Meadow for £995.80 plus VAT. The Council agreed not to proceed with this installation.

## 10. Planning Applications.

10.1 2011/0320 The Granary, Abbey Fields Farm

Erection of red brick retaining wall on former footprint of demolished barn.

The Council was informed that this wall has already been built and has been for some time. This application should have been retrospective.

## 11. Reports from External meetings.

11.1 The Chairman reported that the most recent Youth Club management committee meeting had been cancelled. The extra nights of opening were operating. Volunteers to serve on the management committee were needed.

11.2 The Chairman that Newstead Centre was acting as a Parish Council facility.

**12. Cemetery issues.**

- 12.1 The Clerk would produce an Action Plan for the cemetery extension. This is on-going.
- 12.2 Permission was granted to Mansfield Memorials to erect a headstone.
- 12.3 A recent interment had posed some problems. It was arranged for the afternoon and the funeral party arrived at the cemetery late so causing problems for the grave digger.
- 12.4 The Clerk was asked to create an administration for the conduct of funerals so that councillors are aware of the procedures.

**13. Items that the Chairman considered urgent.**

- 13.1 The Chairman would send a bouquet of flowers to Mrs V. Leivers-Millership.
- 13.2 The Council agreed to a donation of £150 to Newstead Church Easter Fayre to provide Easter eggs etc.

At this point of the meeting a resolution was passed unanimously to exclude the public and press as it was deemed that the items to follow were confidential.

An explanation of the present situation of the cemetery was given by the Chairman and what was necessary to move forward.

- 14. Closure and date of next meeting.** The Chairman closed the meeting at 9.10pm. The next meeting of the Parish Council will be held on Wednesday 11<sup>th</sup> May 2011 commencing at 7.30pm. The Parish Council meeting will be preceded by the Annual Parish Meeting and the Annual General Meeting which will commence at 7.00pm