

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 7th November 2012.

1. **Present:** Cllrs: Mrs. P.A. Wise (Chairman), Mrs D. Adams (Vice-Chairman), Mrs B. Blood, P. Burnham, S. Gascoigne, Miss A. Halliwell and Mrs P. Young.
The Clerk, Borough Cllr Mrs P. Andrews, County Cllr C. Barnfather, Cllrs. Denise Ireland and Wynn Lewis of Linby Parish Council, Deborah Widdowson of GBC and three members of the public were also in attendance.
2. **Apologies for absence:** Cllrs. Mrs W. Evans,
3. **Declarations of Personal & Prejudicial Interest:** Cllr Mrs Adams declared an interest in the request for funding from Newstead Church
4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 3rd October 2012.**
The Minutes of the meeting were approved and signed with amendments to Minute 8.1 “ cost of entry at £6 per car allowed free entry to the gardens” and Minute 10.1 “ the Council made no objections to this application”
5. **Matters arising from the Minutes.**
 - 5.1 A meeting between councillors and Penny Benniston re. Newstead Abbey Park would be arranged for 5th December at 7p.m. **Cllr Burnham to action.**
 - 5.2 The Council agreed the sites for the installation of Your Speed signs on Hucknall Road. The cost was also agreed for one sign at £7800. The maintenance agreement would be for 10 years. **Clerk would inform Notts CC of the decision.**
 - 5.3 Work has commenced on the MUGA .
 - 5.4 Work has commenced on Station Road, Newstead.
 - 5.5 A report of the meeting with Mr Robinson and Jennifer Cole had been received.
 - 5.6 John Flanders has agreed to do some carving with his group in the cemetery. **Chairman to follow up.**
 - 5.7 There are still problems with locked gates on the terraces. **Chairman would consult with Gedling Homes.**
 - 5.8 The Probation Service has cut a strip behind the car park hedge but is unable to cut the whole meadow because of the lack of suitable equipment. The Council agreed to give a donation to go towards a professional trimmer but no sum was set. This would be an agenda item for the December meeting. A quote for an “A” frame gateway of £179.00 + VAT was also accepted. **Cllr Burnham to action.**
 - 5.9 The list of maintenance issues compiled by Cllrs Burnham and Young has not been sent actioned by GBC. **Clerk would contact David Wakelin at GBC.**
 - 5.10 The bench on the village green would be bolted back into the original position. **Clerk would contact Anthony Clarke.**
 - 5.11 Clerk has ordered 5 x 25kgs (free) and 10 x 25kgs at £5 per bag. The question of storage was discussed without resolution. The supplies will be delivered to Newstead Centre. **Clerk would inform NCC of opening times at the Centre.**
 - 5.12 Notts Wildlife Trust would be consulted over wild flower planting in the old cemetery. **Cllr Burnham to action.**
 - 5.13 The Council agreed to send out the Cemetery letter to all available Deed Holders. **Clerk to action.**
 - 5.14 Parish Liaison meeting on Tuesday 9th October 2012. Minutes would be sent out by GBC.
The Council agreed to suspend standing orders so that parishioners could discuss parish matters with councillors. The Chairman introduced Mrs Deborah Widdowson who is the full-time dedicated GBC officer for Newstead Village. She is based in Newstead Centre and her role is to support other groups within the village. The Chairman introduced Linby Cllrs Wynn Lewis and Denise Ireland who informed the Council of the progress being made in opposing the housing developments in the western part of Gedling Borough. It was suggested that a representative to the action group should be appointed and a donation made to the action fund. This would be an agenda item for the next meeting.

Mr Paul Bateman commented on the report of the progress of the Parish Plan which had been circulated to Councillors.

He reported several instances of graffiti in the village and that trees were obscuring the Play Park sign on the Annesley side of the village.

6. Accounts for October 2012.

Receipts.

Geo. Hanson & Sons	1225.00	Funeral
	1225.00	

Payments.

001002 RBL Poppy Appeal	34.00	Wreaths x 2	
001003 J.A. Chisholm	286.48	Clerk's salary (October)	
001004 HMRC	71.40	Tax on salary (October)	
001005 Mrs P.A. Wise	25.00	Chairman's expenses (October)	
001006 Newstead Centre	68.40	Room Hire	
001007 Newstead Centre	12.00	Room hire (Future Newstead)	
001008 Clarke's Cemetery Services	860.00	Maintenance contract(Oct) + notice board	
001009 Johnson Publishing Ltd	188.76	Job advert	
001010 J.A. Chisholm	71.54	Clerk's expenses	
		Postage	28.20
		Tele.rental	7.50
		Tele calls	11.80
		Mileage	24.04
			71.54
	1617.58		

6.1 The accounts were approved and passed for payment.

6.2 The Clerk reported no charge for repair to telephone.

6.3 The Clerk explained why each councillor needed to sign a dispensation form so that he/she could vote in the setting of the precept in the future. The dispensation would last until May 2015.

7. Matters concerning Newstead Village.

7.1 Lights 3 and 4 on the footpath between Webb Street and Newstead Centre were reported as out. Light 5 on Tilford Road outside Newstead Centre was reported as flickering. **Clerk to contact Highways.**

7.2 It was reported that there was an accumulation of litter around the village and residents were not using the bins provided appropriately.

7.3 Cllr. Mrs Young said that a conservatory had been built on one of the terraces but as far as she was aware no planning application has been made. Cllr Burnham replied that this was a Gedling Homes property and he had been informed that no planning application was necessary. He was unaware whether or not an application for Building Regulations had been made.

7.4 The Council was informed that the planning conditions for 42 Webb Street had not been adhered to and GBC had been informed.

7.5 SureStart was congratulated for putting on such an excellent Halloween party.

7.6 It was reported that Gedling Homes was meeting with Tenants on Monday 12th November re. external works.

8. Matters concerning Newstead Abbey Park.

8.1 The drive is still in poor repair. Cllr Gascoigne reported damage to his vehicle caused by the poor surface.

8.2 There would be a re-siting of grit bins at Priory Wood.

9. Correspondence.

9.1 Most correspondence had been dealt with at the appropriate part of the agenda.

9.2 Minutes Future Newstead meeting 18th September 2012.

9.3 Letter from Planning Inspectorate re Appeal at West Lodge.

- 9.4 Arrangements for dealing with complaints about breach of Code of Conduct.
- 9.5 Greenwood Community tree planting grants 2012/2013.
- 9.6 Email of acknowledgement from City Council re. Newstead Abbey..
- 9.7 Nottingham Hospitals Charity request.

10. Planning Applications.

- 10.1 2012/1128TPO Knights Cross Cottage, Newstead Abbey Park
T1 Lime – Crown lift 3m by pruning back lower branches to suitable replacements
The Council raised no objections. This application has been withdrawn.
- 10.2 West Lodge – discharge of conditions. Council made objections to this course of action. **Clerk to contact Bev. Pearson.**
- 10.3 The City Council would be contacted re. lease agreement (need for written permission any alterations) for West Lodge. **Clerk to action.**

11. Reports from External meetings.

- 11.1 The Chair, Cllr Burnham and Paul Bateman met with Penny Beniston. The meeting was called a liaison group. Topics discussed were awareness of the Parish Plan; future events at the Abbey; advertising of events at Newstead Centre; concerns over arrivals by train and transportation to the Abbey; gate issues; school involvement with Abbey choir; volunteers from Newstead to work in the Abbey.
- 11.2 It was suggested that Abbey season ticket holders should have the right to have a gate pass.
- 11.3 Newstead Church requested a donation towards the Christmas Fayre. The Council agreed to donate £200.

12. Cemetery issues.

- 12.1 A report had been made to the Council re. criminal damage. The police were involved and interviews had taken place with some residents. A suggestion had been made by a Deed holder that he would erect a hidden ornithologist's camera in the cemetery. Although approval had not been sought for this action, the Council refused to give its consent to the installation of a camera.
- 12.2 A meeting with Richard Spray would be arranged. **Chairman to action.**
- 12.3 Acorn Trees would be contacted re. the cutting back of vegetation on the island at the Cemetery.

13. Items that the Chairman considered urgent.

- 13.1 It was agreed to hold a Christmas reception at the end of the December meeting.

14. Appointment of new Clerk – Timeline and Interview Panel.

- 14.1 Short listing would take place on Monday 12th November at 1.30pm – Chair and Cllrs. Burnham and Mrs Young.
- 14.2 Interviews would be on Monday 19th November at 6.00pm – Chair and Cllrs. Mrs Adams and Mrs Young. (reserve Cllr Mrs Blood). The date for the interviews was set so that the new clerk would be able to work concurrently with the retiring clerk.
- 14.3 The Council agreed to make funds available to pay the new Clerk during the hand-over period.

- 14. **Closure and date of next meeting.** The Chairman closed the meeting at 10.20pm. The next meeting of the Parish Council will be held on Wednesday 5th December 2012 commencing at 7.30pm.