

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 3rd October 2012.

1. **Present:** Cllrs: P.A. Wise (Chairman), B. Blood, J. Booth, P. Burnham, W. Evans, S. Gascoigne, A. Halliwell and P. Young.

The Clerk and three members of the public were also in attendance.

2. **Apologies for absence:** Cllrs. D. Adams (Vice-Chairman) (holiday), Borough Cllr P. Andrews and County Cllr C. Barnfather.

3. **Declarations of Personal & Prejudicial Interest:** There were no declarations of interest.

4. **Approval of the Minutes of the Parish Council meeting held on Wednesday 5th September 2012.**

The Minutes of the meeting were approved and signed with an amendment to Minute 8.2 to remove “....and the Council agreed to help with funding....”.

5. **Matters arising from the Minutes.**

- 5.1 Cllr Burnham reported that after a meeting with Ian Parker re. flooding on Hucknall Road between the cemetery and the traffic lights some work had been completed. **Cllr. Burnham to continue monitoring.**
- 5.2 Councillors wished to know whether funding for the village sign would be available this financial year or next. **Clerk to contact Cllr Barnfather.**
- 5.3 The Probation service (Community Payback scheme) have completed the work in the old cemetery. The Mortuary Chapel key is at Reception of Newstead Centre.
- 5.4 A meeting between councillors and Penny Benniston re. Newstead Abbey Park would be arranged. **Clerk to action.**
- 5.5 Lamp no.3 on service road between Tilford Road and Chapel Terrace still faulty. **Clerk to action.**
- 5.6 NRA will consider the mining tub at GBC as a replacement for the one in the cemetery.
- 5.7 The provision of interactive signs is on-going. **Clerk to contact Ian Parker for progress report.**
- 5.8 Gedling BC has contacted the owners of the land adjacent to 38 Fraser Street which is overgrown. Some clearing of vegetation and rubbish has taken place recently.
- 5.9 MUGA .An order has been placed with Safe and Sound Playgrounds. A commencement date is awaited.
- 5.10 Station Road, Newstead. Work will commence shortly. Paul Bateman will project manage.
- 5.11 A meeting with Mr Robinson and Jennifer Cole has been arranged for Friday 5th October commencing at 6.30pm.
- 5.12 John Flanders will consult directly with the Chairman.
- 5.13 A reply from Mark Vasey is still awaited. **Clerk would make contact.**
- 5.14 Cllr Mrs Andrews will contacted Lord Coe again re the visit of the Olympic flame to Newstead Abbey.
- 5.15 The Probation Service would be asked re. grass cutting at Newstead Meadow. A quote for an “A” frame gateway of £179.00 + VAT was also accepted. **Cllr Burnham to action.**
- 5.16 The list of maintenance issues compiled by Cllrs Burnham and Young had been sent to GBC but many of the items were not their responsibility but NCC’s. **Clerk would contact GBC and NCC to action.**

- 5.17 It was reported that the bench on the village green has been moved without authorisation. **Clerk would contact NCC to remove protruding bolts of re-affix.**
- 5.18 Clerk has ordered 5 x 25kgs (free) and 10 x 25kgs at £5 per bag. The question of storage was discussed without resolution. The supplies will be delivered to Newstead Centre.
- 5.19 Notts Wildlife Trust would be consulted over wild flower planting in the old cemetery. **Cllr Burnham to action.**
- 5.20 The Councillors will meet at the cemetery at 10am on Saturday 6th October to list contraventions of the Cemetery regulations.
- 5.21 The Cemetery Regulations are displayed on the Cemetery notice board. An agreed specimen letter to Deed holders will also be displayed. **Clerk to action**

The Council agreed to suspend standing orders so that parishioners could discuss parish matters with councillors.

Pat Harvey agreed that the Probation Service had done an excellent job in the old cemetery.

6. Accounts for September 2012.

Receipts.

Bank interest Bonus saver a/c	4.44
Quarterly Bonus	88.85
HMRC	291.00 VAT reclaim
Gedling Homes	1000.00 MUGA funding
Gedling Homes	1500.00 Station Road funding for Future
Newstead	
AW Lymn	75.00 Memorial stone
GW Funeral Service	225.00 Interment of ashes
	3184.29

Payments.

000990 Mrs PA Wise	5.00 Entry card to Newstead Abbey Park	
000991 Mrs W Evans	5.00 Entry card to Newstead Abbey Park	
000992 P Burnham	5.00 Entry card to Newstead Abbey Park	
000993 J.A. Chisholm	286.48 Clerk's salary (September)	
000994 HMRC	71.40 Tax on salary (September)	
000995 Mrs P.A. Wise	25.00 Chairman's expenses (September)	
000996 Newstead Centre	72.00 Room Hire	
000997 Clement Keys	342.00 Annual audit fee	
000998 Clarke's Cemetery Services	720.00 Maintenance contract(Sept) + ashes	
interment		
000999 Newstead Centre	12.00 Room hire (Future Newstead)	
001000 Clarke's Cemetery Services	200.00 Funeral	
001001 J.A. Chisholm	68.90 Clerk's expenses	
	Postage	25.80
	Tele.rental	7.50
	Tele calls	11.56
	Mileage	24.04
		68.90
	1812.78	

6.1 The accounts were approved and passed for payment.

6.2 The Clerk reported problems with telephone. The Council agreed to pay any incurred costs of repair.

7. Matters concerning Newstead Village.

7.1 No issues were raised

8. Matters concerning Newstead Abbey Park.

8.1 Councillors holding entry cards are entitled to visit the Abbey Gardens free of charge.

8.2 The drive is still in poor repair. **Clerk to contact Penny Benniston, Rachel Dewsbury and the Chief Executive with the Parish Council's concerns.**

8.3 The lack of maintenance of the verges and lime trees would also be reported. Flooding of the drive at the Granary is also causing concern.

9. Correspondence.

9.1 Most correspondence had been dealt with at the appropriate part of the agenda.

9.2 Lengthsman Scheme – evaluation event – Tuesday 13th November 2012. **Chairman and Cllrs Burnham and Gascoigne to attend.**

9.3 Parish Liaison meeting on Tuesday 9th October 2012. **Chairman and Cllr Burnham to attend.**

9.4 Quote for Christmas tree of £329.00 plus VAT accepted. Will be delivered on the same day as Linby's tree.

9.5 Future Newstead minutes 17th July 2012.

9.6 A guide for councillors : Openness and transparency on personal interests.

9.7 Letter from GBC re West Lodge Newstead Abbey Park.

9.8 Request from Ernest Smith stonemasons for permission to erect a memorial stone. **Permission granted.**

10. Planning Applications.

10.1 2012/1050 Elysium Newstead Abbey Park

Use of land as residential curtilage. Application for a Lawful Development Certificate for an existing use.

The Council made objections to this application.

10.2 2012/1128TPO Knights Cross Cottage, Newstead Abbey Park

T1 Lime – Crown lift 3m by pruning back lower branches to suitable replacements

The Council raised no objections.

11. Reports from External meetings.

11.1 There were no reports.

12. Cemetery issues.

12.1 The Chairman brought to the attention of the Council the matter of a memorial stone being sited in the wrong place. The Clerk explained what had happened and why it was necessary to move the stone to the proper location (the movement was in total approx. 10 inches). **Clerk would write again to the Deed holder to explain what had been done and also consult the relevant stonemasons.**

12.2 A meeting with Richard Spray would be arranged. **Chairman to action.**

12.3 Two wreaths would be ordered for Remembrance Sunday 11th November 2012. **Clerk to action.** A request to close Tilford Road would be made to the police. **Clerk to action.**

13. Items that the Chairman considered urgent.

13.1 The Council expressed concerns over the length of time some replies from other bodies is taking. It was suggested that the Clerk should follow up any communications with a second letter if there was no reply within 14 days of the original letter.

14. **Closure and date of next meeting.** The Chairman closed the meeting at 8.46pm. The next meeting of the Parish Council will be held on Wednesday 7th November 2012 commencing at 7.30pm.