

NEWSTEAD PARISH COUNCIL.

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 6th March 2013

1. **Present:** Cllrs: Mrs. P.A. Wise (Chairman), Mrs D. Adams (Vice-Chairman), Mrs B. Blood, Mr P. Burnham, Mrs Evans, Mr S Gascoigne and Mrs P. Young.

Also present were Mr Darren Gilder, Senior Neighbourhood Warden, Gedling Borough Council, Borough Cllr Mrs P Andrews and County Cllr Mr C Barnfather

2. **Apologies for absence:** Apologies were noted from Cllrs Mrs J Booth and Miss A Halliwell.

3. **Declarations of Personal & Prejudicial Interest:** There were no declarations of interest.

4. **Approval of the Minutes**

Council Meeting 6th February - With a correction to Page 4 - Item 7.1 of the minutes to read 'an interpretation board', it was proposed by Cllr D Adams and seconded by Cllr P Burnham that minutes be approved as a true record. This was agreed.

Precept Meeting – 23rd January - These were approved.

5. **Matters arising from the Minutes.**

Matters arising

- 5.1 Newstead Abbey Park – The meeting with Ron Inglis had taken place and a number of issues discussed. As information for Cllr Gascoigne, it was noted that his suggestion for the probation team of removing the suckers from trees lining the Abbey Drive had been discussed at the meeting. Permission granted for the work to be undertaken provided all health and safety requirements met and the team worked in conjunction with Abbey staff. Mick Leivers currently putting in a bid for the Probation team to be based in Newstead.
- 5.2 Tree Carvings – Penny Beniston has agreed to forward details of wood carvers.
- 5.3 Theft of Bench - The Clerk advised that two estimates had been received from Malcolm Lane for the cost of collecting a bench from Newstead Centre and installing on the village green. The first estimate was for the sum of £150 plus Vat if Malcolm Lane were instructed to install the seat immediately and needed to make a specific trip to the parish. The second estimate was for the sum of £75, provided installation of the bench could be undertaken when other work was carried out in the same area. The Clerk had instructed Malcolm Lane on the lowest estimate received and asked that Council endorse her actions. This was agreed.
- 5.4 Ward Walk – A ward walk had been undertaken from Newstead Centre on Wednesday 6th March at 10.30am.
- 5.5 42 Webb Street – No further action proposed where Cllr Young felt the bricks would weather in time and were not a bad match to the existing.
- 5.6 Light 3 between Webb Street and Newstead Centre – Now repaired.
- 5.7 Cemetery Records – The Clerk confirmed she had received confirmation from Richard Spray that he was willing to meet with her to explain system. Date for meeting to be agreed. **Clerk to contact Richard**
- 5.8 Junction adjacent Cornerstone House - Response received from Laura Trusler that she is prepared to attend a site meeting on any Wednesday or Friday afternoons. A date of 27th March before 2pm was agreed by Cllrs
Clerk to action
- Finance
- 5.9 To Agree Additional Signatories - A mandate for the change in signatories had been received and was signed by Cllrs in accordance with the policy agreed previous month.
- 5.10 Precept – GBC had been informed of the required precept.
Matters concerning Newstead Village

- 5.11 Newstead Meadow – Newstead Meadow –. Cllr Burnham confirmed that verbal assurance had been received that £5,000 claim submitted to Community Chest funding administered by Gedling Homes for improvements to the site had been successful. Written confirmation now waited.
- 5.12 Lengthsmans Scheme – The Clerk confirmed she had returned the expression of interest form to the Notts County Council. As part of the form included details of amount of grant likely to be claimed she had asked the Notts County Council to fund an additional two hours per week for a contractor to complete a variety of ad hoc work in the parish such as litter picking, cleaning signs, graffiti removal, verge maintenance, restocking of grit bins and other work as determined by the Council. An acknowledgement of the form had been received. Clerk confirmed now waiting response from the County Council.
- 5.13 Station Hotel - No further developments
- 5.14 Cemetery Issues – Clerk had written to the family concerned but no further correspondence received.

A short adjournment was held for members of the public to discuss parish matters with Cllrs

Cllr C Barnfather spoke on the Lengthsmans scheme. He advised that Ravenshead Parish Council now wished to commit to this scheme although originally sceptic. Ravenshead would take lead role. Anticipated that Newstead PC would be allocated a total of two hours per week which could be allocated on an even basis each week or the hours lumped together say once a month? Cllrs could advise Clerk of items which needed attention through standing agenda item at every Council meeting. The Clerk would then e-mail Yvonne at Ravenshead who would instruct the contractor and allocate hours to appointed tasks. Money from Notts County Council would be paid direct to Ravenshead PC who would be responsible for paying the contractor. Cllrs would need to ensure that work completed up to required standard. Initial budget from Notts County Council would run for a year then reduce to 50% of costs. Once a commitment is given Chris Barnfather would arrange a meeting with all Councils in the cluster. He needed to know the decision of Council quickly. The Chairman of Newstead Parish Council agreed the matter would be discussed later in the meeting.

Darren Gilder spoke of the costs of installing a CCTV camera in the village. He had spoken to Gedling Homes for funding for pole to mount a CCTV camera. Further funding may be available from the Community Safety Partnership. Area to site camera had yet to be agreed. Funds also required to buy an additional screen in Police Control Room and links to it. Discussion ensued on effectiveness of camera, and possibility of camera being vandalised. He asked whether Council would like him to bring back quotes and this was agreed.

Cllr C Barnfather confirmed CCTV had been installed at Ravenshead Leisure Centre and had reduced car crime dramatically. Ravenshead PC funded this 100%, as unable to secure help towards costs.

Cllr P Andrews asked for feedback on the ward walk. The Chairman advised felt walk was a good initiative but would reserve further judgment to see how effective it had been in tackling some of problems mentioned. Cllr Andrews said it was hoped that the walks would be repeated 2 or 3 times per year and a good spread of individuals had been on the walk earlier in the day. The Chairman thought that Paula Darlington, Corporate Director, Gedling borough Council had taken on board many comments made during the walk.

It was noted PC Sarah Cheetham is to be replaced.

6. Finance
6.1 Receipts and Payments for February 2013

Receipts.
 None

Payments
 The Council agreed the following payments and cheques signed

001045	P Burnham	22.05	Mileage expenses for trips to Pleasley & Gedling Homes 49 miles @ 45p per mile		
001046	Newstead Centre	36.00	Room hire charges for Council Meeting	23.1.13	
001047	Newstead Centre	36.00	Room Hire charges for Future Newstead Consultation		
001048	Newstead Centre	12.00	Room Hire – Future Newstead Meeting	12.2.13	
001049	Elevden Forest	395.04	Supply Christmas Tree		
001050	Notts A.L. C	179.56	Annual Subscriptions		
001051	Mrs P.A. Wise	25.00	Chairman's expenses (February)		
001052	Mrs J Johnson	233.90	Clerk's salary (February)		
001053	HMRC	58.60	Tax on salary (February)		
001054	Mrs J Johnson	55.94	Clerk's/office expenses		
			Postage /Others		42.29
			Tel/Broadband		6.00
			Mobile calls	Nil	
			Mileage		7.65
		Total			55.94
001055	Paul Bateman	120.00	Top soil for planting scheme on Station Road		

6.2 To Consider Grants to Other Bodies

Future Newstead - The Clerk advised she had spoken to Deborah Widdowson who explained that Future Newstead no longer wished to ask for a donation towards the cost of the event as some of the activities were not going ahead as planned and sufficient funds were available to cover the cost. She still wanted a prize for the raffle. Cllrs agreed to make provide garden vouchers for the sum of £30. Cllrs were also asked to provide material to include on the stand at the event with Cllrs Burnham and Wise to attend on the day along with the Clerk. Cllr Adams suggested questionnaires be distributed to residents to list priorities for the village.
Newstead Miners Toddler Group – Grant application sent but not yet received back. Cllr Barnfather noted he had recently sent £500 to this group from his allowance as a County Councillor.

6.3 To Update Risk Assessment

This had been circulated with the agenda. Suggestions made by the Responsible Financial Officer were agreed. The Clerk/RFO was also asked to approach the Council's insurers to ascertain cost of covering the War Memorial.

7. Matters concerning Newstead Village.

7.1 CCTV Camera – This item was discussed earlier. The Chairman spoke of the impending meeting with the Police Commissioner and purpose of his visit to Newstead. Policing in the parish was discussed and need for a greater police presence. It was proposed to ask the Police to send representatives to future Council meetings. This was agreed

8. Matters concerning Newstead Abbey Park.

Station Ave – Cllr Gascoigne spoke of parking problems on this road caused when sports field used for football. This was particularly bad during weekends. He had also noted that the gate to the sports field was closed and spaces remained in the car park on site. Believed there were previously 'No Parking' signs placed on the fence adjacent to the road. It was unclear who had installed these. Believed may have been organised through Darren Gilder and it was asked if these signs could be reinstated.
High Leys Road – Problems with dog fouling or more specially persons picking up deposits in bags but then leaving on trees. It was agreed to ask Gedling Borough Council f a dog bin could be installed in this vicinity. Need to agree exact location.

9. Correspondence.

The list of correspondence circulated in the agenda was noted. Items specifically discussed:

Gedling Homes - The Clerk drew attention to the questionnaire on the MUGA. No of persons affected in a positive way were households surrounding the site. Unexpected outcomes were items being thrown on the roof.

10. **Campaign to Promote Responsible Dog Ownership** - This item was requested by Cllr Halliwell. As she was unable to attend the meeting it was agreed take forward this item to the next meeting.
11. **Planning Applications.**
None
12. **Matters concerning the Cemetery**
Damage to Boundary Wall - This item had been placed on the agenda where during last two weeks in February, approximately 12ft of wall surrounding the old cemetery had been knocked down as a result of an impact with an unknown vehicle. A request had been sent to the Police to trace the offending motorist but no reply received. An estimate had been received from Robert Shacklock, a local stone mason, for the sum of £490 including all materials. The Council felt this estimate for rebuilding and redressing the wall was reasonable and agreed that instructions should be sent to the contractor to proceed with the work as soon as possible. **Clerk to action**
13. **Reports from External Meetings**
None except covered elsewhere.
14. **Items the Chairman considers urgent**
Antisocial Behaviour – The Chairman advised that incidents of egg throwing and uprooting of plants had been experienced on Tilford Road and the terraces. Reported to Nicki Peka.
Lengthsmans Scheme – The Chairman advised having heard what Cllr Barnfather had said she was minded to vote for joining a cluster with other Council. It was felt that a greater chance of being admitted to scheme through cluster arrangement than as a standalone Council. Cllr Barnfather asked that the Clerk send an email to the Notts County Council, that following the expression of interest submitted earlier to them, Newstead Parish Council is now happy to be part of a cluster along with Ravenshead. This was agreed
15. **Date of Next Meeting.**
The next meeting of the Parish Council will be held on Wednesday 3rd April at 7.30pm.