

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 6 November 2013

1. **Present:** Cllrs: Mrs P A Wise (Chairman), Mrs B Blood, Mrs J Booth, Mr P Burnham, Miss A Halliwell, Mr S Gascoigne and Mrs P Young. Also present were: Borough Cllr Mrs P Andrews and Mr D Robinson (Reporter).

2. **Apologies for absence:** Apologies were noted from County Cllr C Barnfather. *Belated apologies were also received from Cllr D Adams who was unable to attend the meeting due to a burst pipe in her kitchen.*

3. **Declaration of Personal and Prejudicial Interests**

No interests were declared by Cllrs.

4. **Address by D Widdowson on the Newstead Locality Plan**

Prior to the address, copies of a report to the Cabinet at Gedling Borough Council regarding the Locality Plan had been circulated for Cllrs information. In addition copies of the Locality Plan were distributed to members of the Council by Ms Widdowson, who advised that rather than talk now on the plan, she felt it was better that Cllrs first digest the contents of the plan and then she will address the Council at a future meeting.

She advised a decision had been made by Gedling Borough Council, that as a result of the improving picture in Newstead and a deteriorating one in Killisick, Arnold, she would with immediate effect be reducing the time spent at Newstead to become the Locality Co-ordinator for Killisick as well as for Newstead village. Effectively her time would now be shared equally between Newstead and Killisick and she hoped to continue to work from the Newstead Centre every Thursday/Friday plus alternative Wednesdays. The Locality Plan had been produced to address specific actions required in the village and she hoped in terms of performance management and evaluation of the Plan she would very much like the Council to be involved in the process. She had enjoyed working with the people of Newstead, had made many friends and was pleased to be remaining in the village for part of the time. The reasons for the move had been outlined in the report to the Cabinet distributed earlier.

The Chairman advised she was pleased that Ms Widdowson would continue to remain in the village in the foreseeable future and thanked Ms Widdowson on behalf of the Council for all the hard work completed by her during the time she had been assigned to the village. She also had been devastated to learn that Deborah would no longer remain in the parish on a full time basis and wished her well in her new role.

5. **Approval of the Minutes of the Council Meeting held on Wednesday 2nd October 2013**

It was proposed and seconded that the minutes be approved as a true record. This was agreed.

6. **Matters arising from the Minutes**

6.1 **Newstead Meadow** – The Clerk confirmed she had spoken to Lee Scudder who advised that in terms of a donation he would prefer cash and provided that the Council had no objections this would be paid by the Clerk and reclaimed as expenses. Cllrs had no objections to this arrangement. He also advised that weather permitting he would return and finish removing the long grass from Newstead Meadow, if at all possible.

6.2 **Faulty Street Lights** - These had not yet been reported by the Clerk as she was still waiting details of the lamp columns involved. Cllrs Burnham and Halliwell would note the numbers when next in the vicinity.

6.3 **Parking on Station Ave** - No further sightings had been made of the team who caused the parking problems in September. Cllr Gascoigne drew attention to an individual using the sports field with a 'sand kite'. There were concerns that the speed reached with this equipment especially as a result of loss of control could result in injury to other persons using the playing field. Details of the vehicle concerned was passed to the Clerk who agreed to forward these details to Melvin Cryer at Gedling Borough Council.

- 6.4 LIS Application - Despite cuts to this budget the Chairman reiterated the determination of the Council to continue to pursue the case for a pavement on this side of Tilford Road.
- 6.5 Lengthsmans Scheme - The Clerk advised that she had spoken to the lengthsmen who had advised that the siding out of the pavement on Hucknall Road was almost complete apart from a small section close to the A611. As a result she had not pursued the matter with the Highways Authority. She now requested additional work for the lengthsmen and had suggested that as one of the options, he be asked to paint the black metal railings which front the crossroads between Tilford Road/Fraser Street. She confirmed she had spoken to the lengthsmen who would be happy to carry out this type of work but that the Council would be responsible for the cost of supplying the paint estimated to be £23.81 plus VAT. It was agreed that the Council would fund the paint required. The planting on Station Road was again discussed and was agreed to write to Future Newstead regarding whether there was a maintenance programme for the same.
- 6.6 Poppy Day - The Clerk advised that the original order for the wreaths had not been received and she had re-ordered these on Monday which should arrive on Thursday. It was agreed that Cllr Burnham would attend the morning service with the laying of the wreath on the war memorial along with Cllr J Blood on behalf of the Council. The Chairman would attend the evening service to be held in the Church along with Cllr A Halliwell.
- 6.7 MUGA Lighting - Cllr Young asked the Chairman whether the Trustees had given permission for the lighting. Cllr Mrs Andrews advised that permission had now been received from the Trustees.
- 6.8 Planters - Cllr Young asked what was happening with the planters with regard to winter plants. It was confirmed these had been planted out with pansies and primroses.
- 6.9 MUGA Extension - The Clerk advised that a site meeting would be held with contractors on Friday 8th November
- 6.10 Fraser Street Sign - The request for the new sign had been received by Gedling who were to look into this matter
- 6.11 Christmas Tree - It was agreed that the tree would be purchased from Gedling Borough Council at a cost of £200
- 6.12 Unauthorised Development at Abbey Fields Cottages - The Clerk explained she attended a meeting at Gedling Borough Council along with planning officers Peter Baguley and Richard Marshall and Cllrs Young and Gascoigne. Evidence had been put forward to suggest that the south elevation of Abbey field Cottage was in fact the principal elevation and not as Gedling Borough Council believed the north side. Despite the evidence presented, Gedling Borough Council had taken the view this was not conclusive but they would be willing to look at further evidence to support the view the south elevation was the principle elevation. Enquiries had been made and Cllr P Young was able to track down a former occupant of her cottage who was able to provide written statements and photographs confirming the presence of outside privies to the north of the cottages. This evidence had now been sent to Gedling Borough Council and further developments awaited
- 6.13 2013/0669 - West Lodge, Station Ave, Newstead Abbey Park - Councillors were advised that that part of the proposal to install two new roof lights within on the south elevation of the existing roof had been withdrawn by the applicant
- 6.14 Youth Centre - Cllr Young confirmed the boiler was now working correctly. Cllr P Andrews commented that there were a number of exposed copper pipes within the building and Notts. County Council will now pay to have these boxed in. She also advised that the new heating system had made a tremendous improvement.
- 6.15 Strimming of the Old Cemetery - The Clerk advised she had already spoken to the Probation Service to find out when they were to return to finish cutting of the grass in the cemetery. Unfortunately the person in charge of the work was not available at the time of the Clerk's call but his colleague had agreed to speak to him to find out when the work would be completed.

7 Accounts

7.1 Cheques for Approval

Receipts and Payments for November 2013

Receipts.

£300.00	Cremation fee for Late Mrs Winfield
£20.00	Fees for additional inscription on headstone

£175.00 Fees for New Burial Plot - Mr & Mrs J Nuthall

Cheques for approval at this meeting

100016	Grant Thornton	240.00	Cost of External Audit
100017	Royal British Legion Poppy Appeal	34.00	Cost of two wreaths re Poppy Appeal
100018	NAG's	200.00	Donation towards Christmas Fayre
100019	Future Newstead	250.00	Donation towards Bonfire Event
100020	Newstead Centre	36.00	Room hire costs for October Council
100021	Clarke's Cemetery & Churchyard Services	670.00	Maintenance of village green and cemeteries
100022	Clarke's Cemetery & Churchyard	55.00	Cost of burial of casket
100023	Mrs P A Wise	10.00	Chairman's Allowance (Oct)
100024	Mrs J Johnson	289.90	Wages (Oct)
100025	Notts. County Council	74.88	Pension Contributions - October
100026	Mrs J Johnson	27.60	Clerk's expenses (Oct):
	Postage/Other	9.60	
	Tel/Broadband	6.00	
	Mobile Calls	Nil	
	Mileage	12.00	
	Total	27.60	

Payments were approved as stated.

There were no other matters relating to finance

8. Notification of Casual Vacancy on the Council

The Chairman read out a letter of resignation from Cllr Mrs W Evans. The Chairman was very sorry to see Mrs Evans leave and spoke of her many years on the Council. Cllr Young advised that where anyone leaves the Council it is custom to present them with a gift. A sum of £75 was agreed for the gift with the Chairman to discuss an appropriate gift directly with Mrs Evans, who would also be invited to the Christmas fuddle following the next Council meeting. In addition as a mark of esteem to Mrs Evans, she would also be asked to switch on the Christmas Lights at the forthcoming Carol Service. The Clerk was also asked to send a letter of thanks to Mrs Evans for her many years of service to parishioners.

The Clerk explained that notices advertising the vacancy had been posted on notice boards in the parish. Electors of the parish then have 14 days, as from the 30th November, to request the vacancy is filled via an election. If no election is called within the specified time period by ten or more electors, the Council is then free to co-opt a new member by whatever means it agrees. It was therefore suggested that if no election is called, a notice be placed in the Council notice boards that should anyone wish to stand they simply write to the Council stating their intent. If more than one application is received, Councillors will vote for their preferred candidate via means of a written ballot and this was agreed.

Cllr Halliwell left the meeting at this point

9. Matters Concerning Newstead Village

- 9.1 Speed Limit on Hucknall Road - Cllr Burnham said he had noted new 50mph speed limits had appeared on roads in Linby and Papplewick and requested that a member of Highways or the Accident Investigation Unit talk to the Council as to why its requests for a speed limit of 50 mph on Hucknall Road have been ignored. It was agreed to invite a representative to the January meeting of the Council.
- 9.2 Village Signs - No alternative suggestions other than that proposed by Cllr Young had been received by the Council. Cllr Wise explained she felt it was disrespectful not to use the original design as this had been designed in a competition held by the Council involving the local school with the winner being awarded a small prize.

Copies

of the proposed design was then circulated to members who felt the first option out of the two designs put forward was the preferred option.

- 9.3 Potholes - Cllr Burnham spoke of a large pothole appearing on the junction of Tilford Road with Hucknall Road. Cllr Young confirmed this had now been refilled. Cllr Burnham also drew attention to a rut in the road adjacent to the entrance to the car parking area serving the new cemetery. **Clerk to action**
- 9.4 Flytipping - Cllr Booth reported a mattress and items of garden furniture had been fly tipped on the grass verges between Hazleford Way and a footpath to the terraces. **Clerk to action**

10 **Matters Concerning Newstead Abbey Park**

- 10.1 Station Ave- Cllrs Young and Gascoigne confirmed that resurfacing of part of the Station Ave had taken place in the vicinity of Vicarage Corner. Rhododendron bushes had been cut back at the A60 end of the Abbey Drive through not yet opposite the waterfall as per the Council's previous request. The Clerk suggested that a further meeting be held with Penny Beniston at the Abbey as held earlier in the year and this was agreed. Mr D Robinson said he had understood that Ms Beniston had now left or would shortly be leaving to move to Wollaton Hall. The Clerk was asked to find out latest position.

11. **Capital Projects**

- 11.1 Notice Board on Station Ave - The Clerk advised that she was now in receipt of two quotes for a basic notice board in powder coated aluminium which she felt would be more durable than wood in this exposed location. The quotes for the notice board had come in at £670.44 plus VAT and £658 plus VAT. The Clerk advised that she would prefer to use the services provided by the contractor with the more expensive quote as the service had been better and in view of the small difference in cost she felt that the supplier could be persuaded to reduce his costs to match the other quote received. In addition there would be a further charge for removing

the existing notice board and installing the new. It was agreed that a new notice board could be ordered and left to the Clerk to negotiate any discount with the suppliers.

- 11.2 Christmas Lights - Cllrs ratified the decision to purchase 15 strings of LED lights for the Christmas Tree which were ordered through Gedling Borough Council at a total cost of £375 plus VAT as per the clerk's email. A further estimate had also been received from Gedling Borough Council for the cost of redecorating the tree and subsequent removal and disposal for the sum of £200. The Chairman confirmed that disposing of the tree was always difficult and it was agreed that Gedling Borough Council be instructed to complete this work. The tree would be delivered on the 18th November. Cllr Wise then advised it was usual to have a small ceremony for lighting up the tree. Previously school children had sung carols and she would like to arrange this again. Newstead Centre had provided refreshments usually in the form of tea, coffee, squash and mince pies to which the Council had previously contributed. She then asked the Council what sort of limit she could spend up to on refreshments and a limit of £50 was agreed. A proposed date for the Carol Service would be Friday 29th November subject to other commitments at the centre. If this date was not possible she would email alternative dates to other Cllrs.

12 **Correspondence.**

The following items of correspondence were specifically noted:

- 12.1 Greenwood Community Tree Planting Grants - No suggestions received
- 12.2 Flood Meeting with Your MP - A public meeting to discuss issues connected with flooding was to be held at Rainworth Village Hall on Saturday 16th November from 1 to 3pm by Mark Spencer, MP
- 12.3 LIS - An email had been received from Cllr Richard Butler confirming that funding for LIS was to be reduced by at least 50% in the next financial year out of which £1 million pounds is to be put aside for Economic Development Initiatives leaving just £500,00 for LIS projects. NB Down from £3 million in current year.
- 12.4 Parish Council Liaison Meetings - The minutes of the last meeting had been circulated to Cllrs

13 **Planning Applications**

- 12.1 Consultation on the Issues and Options Document of the Gedling Local Plan - As this involved looking at many topics connected to planning, it was agreed that a separate meeting would be arranged to discuss the issues involved. Following consultation a date of 18th November at 7.30pm was agreed for this meeting.
- 12.2 Amendments to Application 4/V2012/0570 & 7/2012/1493 - Newstead and Annesley Country Park.

Details of the revised works had been circulated to members The Clerk reminded the Council that previously it had raised no objections to the original proposal, the revised proposal was for the same scheme with the exception of Lake 5 which would no longer be infilled. Cllr Burnham confirmed he personally objected to any material being transported into the Country Park and had previously opposed this in the past. No other Councillors supported his objections and it was agreed no objections would be raised to this scheme.

14. Reports from External Meetings

- 14.1 Neighbourhood Watch Scheme - The Chairman reported on a number of burglaries which had taken place during one evening all involving elderly residents. She reported that the Police have agreed to a meeting with a view to establishing a Neighbourhood Watch Scheme for Newstead village. This will be advertised at the Christmas Fayre to be held on the 30th November and she appealed to any Cllrs who would like to become part of this. Gedling Homes, representatives from Gedling Borough Council and also members of Ravenshead Neighbourhood Watch Scheme will also be attending this meeting to discuss the practical aspects of setting up the scheme. Further advice will follow after 30th November.
- 14.2 Sewage Issues - The Chairman also reported on a further meeting to be held on the 7th November when Severn Trent Water would be meeting with residents affected earlier in the year by discharge of raw sewage in the street

15. Cemetery Issues

A letter had been received from Mick Leivers requesting whether it was possible to fell a further 15 trees in the cemetery with a view to enabling 2 local youngsters to receive tutoring in the use of chainsaws. This request was agreed with Cllr P Burnham to agree with Mr Leivers precisely which trees were to be felled.

Cllr Young said she was still awaited details of whether the bid to the Probation Trust had been successful. The Chairman advised there had been no further news on this matter

16. Items the Chairman considers urgent

ID Badges - Cllr Halliwell had previously confirmed she did not like the logo that had been emailed to Cllrs. The Chairman advised she did not feel it necessary to have a logo on the badge and to proceed without and this was agreed. It was agreed to ask Cllr Gascoigne to bring his camera to the next meeting of the Council.

17. Date of Next Meeting.

The next meeting of the Parish Council would be held on Wednesday 4th December when it was usual for refreshment and a buffet to be served. A number of guests would be invited. The sum of £5.25 per head was agreed.

With no further business to discuss the meeting finished at 9.10pm