

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 2nd October 2013

1. **Present:** Cllrs: Mrs D Adams (Chairman), Mrs B Blood, Mrs J Booth, Mr P Burnham, Miss A Halliwell and Mrs P Young. Also present were: County Cllr C Barnfather and one parishioner..
2. **Apologies for absence:** Apologies were noted from Cllrs Mrs P A Wise, Mrs W Evans and Mr S Gascoigne. Apologies were also received from Ward Cllr Mrs P Andrews.
3. **Declaration of Personal and Prejudicial Interests**
No interests were declared by Cllrs.
4. **Approval of the Minutes of the Council Meeting held on Wednesday 4th September**
It was proposed and seconded that the minutes be approved as a true record. This was agreed.
5. **Matters arising from the Minutes**
 - 5.1 **Tree Carvings** – No further news.
 - 5.2 **Highway Issues** – Confirmation had been received from the Accident Investigation Unit that there were no plans to reduce the speed limit on this section of the road. No further action proposed at this stage.
 - 5.3 **Cemetery** - It was agreed that a further meeting should be arranged between the contractor and the Cemetery Committee but deferred until the Chairman returned from vacation.
 - 5.4 **Village Nameplates** - Cllr P Young suggested that a possible design for the nameplate could be the logo adopted by Newstead Enterprise.
 - 5.5 **Public Session** - The Clerk advised that additional work on strimming the path to the grave of their parents had been carried out by the contractor by the time the residents had spoken to the Council.
 - 5.6 **Police Surgeries** - An email had been sent to Cllrs advising them of dates when future Police surgeries would be held in the village.
 - 5.7 **Newstead Meadow** - The Clerk advised she had emailed Lee Scudder advising the donation could be paid but had yet to hear back from him.
 - 5.8 **Newstead Bonfire Event** - Cllr C Barnfather asked the Council if it would reconsider the decision not to provide a grant in respect of this event. He advised that he had agreed to pledge the sum of £250 from his allowance as a County Councillor and understood the position adopted by the Council where he himself was not entirely comfortable with the thought of contributing towards fireworks. He confirmed that in terms of funding Future Newstead currently have the sum of £1,000 towards this event, whereas a minimum of £1,800 is required. He explained this figure was based on the cost of an organised display where the bonfire and fireworks were the principal event and that if this does not happen, then the remainder of the event ie workshops, etc will not proceed. An application had been made to the Arts Council for the remainder of funds required. It was hoped that an organised display would prevent children misusing fireworks. Cllr Halliwell felt the proposed location of the event on Pocket Park was too close to existing housing. Cllr Burnham felt that the Council had been misrepresented at a meeting of Future Newstead as the village had been given the impression that Council were not interested in supporting this event. The Chairman advised that the letter sent by the Clerk made it clear that although no financial commitment was agreed, the Council had agreed to support the event 'in kind'. A proposal was then put forward by the Chairman that the Council agree to match the contribution pledged by Cllr Barnfather of £250. Five Cllrs voted in favour of this proposal with one against, so this motion was carried.
 - 5.9 **Faulty Street Light** - It was confirmed that the street light mentioned adjacent the triangle had now been repaired but lights at the bottom of Webb Street/Musters Road were not working. It was agreed that the Clerk would be sent the numbers of the faulty lighting columns so these can be reported.
 - 5.10 **Parking on Station Road** - Letter received from Gedling Borough Council confirming that at the time in question, no team had officially booked to use the pitch. They stressed that all footballers who officially book and play on the pitch had been written to regarding parking and advised that the situation would be monitored. If the problem continues they have asked that the Council let them know.

- 5.11 Notice Boards - The Clerk confirmed that she had made further enquiries and was now waiting quotes from contractors. These would be brought to the next meeting.
- 5.12 Rhododendron Bushes - This work has now been carried out. The Clerk advised that the contractor would carry out further work if Cllrs felt the bushes required further pruning back .
- 5.13 LIS Application - Confirmation had been received from Notts County Council that the bid for the pavement on Tilford Road from the level crossing up past the Newstead Centre would be considered as an LIS project for next year. The Chairman asked the support of the County Cllr on this bid. Cllr Barnfather advised that this fund was vastly oversubscribed.
- 5.14 Lengthsmans Scheme - Cllr Barnfather stressed that it was important for the Council to continue to send work for the lengthsmen as some councils in the scheme did not send work, whilst other Councils had more than their share of time. The Clerk advised that in terms of present work she had asked the Lengthsmen to cut back the tree branches around the Children's playground sign as agreed and to continue to side out the pavement on Hucknall Road. It was felt that as this work was particularly onerous and should be carried out by more than one person, it was agreed to ask highways to carry out the remainder of this work.
- 5.16 ID Badges - The Clerk advised that she had spoken to Badgemaster and a quote obtained. There would be a one off charge of £55 for the artwork involved plus a further charge of £4.95 per badge. The Council were asked if it wished to see a logo on the badge and the Clerk suggested the logo previously used on envelopes sent out by the Council. A digital photo was also required in respect of each Cllr. The costs in respect of the ID Badges were approved and it was agreed the Clerk would send copies of the logo to Cllrs for approval before proceeding with the order
- 5.17 Poppy Day - It was agreed to purchase two wreaths based on same design as last year

6 Accounts

6.1 Cheques for Approval

The Clerk explained that as a result of conversations between the Chairman and the Bulwell branch of Nat

West it had been agreed to withdraw all money from the accounts held with the Nat West. A bankers draft had been given to the Chairman which had now been deposited with HSBC. As a result a number of cheques going through for payment at the time had been stopped and these had now been reissued on the new account. The Clerk confirmed the amount of funds received from the Nat West did reconcile with the amount expected assuming these cheques were not cashed.

Receipts.

£55,170.21 - Bankers draft for all money held in Nat West Accounts

Stopped Cheques

001066	Notts County Council	210.61	Clerk's Pension contributions (Jan to March)
001075	Notts County Council	70.20	Pension contributions (April)
001086	Notts County Council	70.21	Pension Contributions (May)
001097	Notts County Council	70.21	Pension Contribution (June)
001105	Notts County Council	74.88	Pension Contribution (July)
001108	Clarkes Cemetery & Churchyard	375.00	Topping up of graves
	Services		
001109	Clarkes Cemetery & Churchyard	670.00	Maintenance of Green and Cemeteries
	Services		
001110	Clarkes Cemetery & Churchyard	210.00	New double grave for burial 22.8.2013
	Services		
001111	Mrs P A Wise	10.00	Chairman's Allowance (Aug)
001112	Mrs J Johnson	289.70	Wages (Aug)
001113	Notts County Council	74.88	Pension Contributions (Aug)
001114	Mrs J Johnson	26.85	Expenses (Aug)
001115	P Burnham	40.65	Refreshments for Community Hay Making

event

Payments

The following payments have been made on the new HSBC account to replace cheques that were previously stopped by the bank. These were:

100001	Clarke's Cemetery & Churchyard	375.00	Topping up of graves
	Services		
10002	Clarke's Cemetery & Churchyard	670.00	Maintenance of village green and cemeteries
	Services		
10003	Clarke's Cemetery & Churchyard	210.00	New double grave
	Services		
10004	Mrs J Johnson	289.70	Clerk's salary (August)
10005	Mrs J Johnson	26.85	Clerk's expenses (August)
		Postage/Others	9.60
		Tel/Broadband	6.00
		Mobile Calls	Nil
		Mileage	11.25
		Total	<u>26.85</u>
10006	P Burnham	40.65	Refreshments for Community Haymaking Day

Cheques for approval at this meeting

100007	Newstead Centre	36.00	Room hire costs for Sept Council meeting
100008	Newstead Centre	12.00	Room hire costs for Future Newstead
100009	Paul Newman (Lengthsman)	30.00	Weedkiller for Hucknall Road
100010	Clarke's Cemetery & Churchyard	670.00	Maintenance of village green and cemeteries
	Services		
100011	Clarke's Cemetery & Churchyard	125.00	Trim Rhododendron bushes and clean
	Services		in New Cemetery.
100012	Mrs P A Wise	20.00	Chairman's Allowance (August and
100013	Mrs J Johnson	289.90	Wages (Sept)
100014	Notts County Council	645.87	Pension Contributions from January 2013 to
			of Sept 2013
100015	Mrs J Johnson	46.95	Clerk's expenses (September)
		Postage/Other	36.45
		Tel/Broadband	6.00
		Mobile Calls	Nil
		Mileage	<u>4.50</u>
		Total	<u>46.95</u>

These payments were agreed as stated

6.2 **HSBC** - The Clerk advised that a form had been requested from HSBC that if completed would allow the Clerk to participate in telephone banking. This would enable her to request a balance via telephone and order cheque books etc but not to direct payments. This form was completed by two Cllrs as per original mandate agreed.

7. Matters Concerning Newstead Village

7.1 **MUGA Lighting** - Cllr Young asked for an update on the position regarding lighting

7.2 **Planters** - Cllr Young agreed the planters had look fabulous over the summer and suggested the idea of winter planting with pansies. It was agreed that the Clerk would speak with D Widdowson.

7.2 **Pavement opp Bus Stop on Triangle** - Overgrowth from Annesley forest was now encroaching into the footway. It was agreed the Clerk would write to the Forestry Commission asking for this to be cut back.

- 7.3 MUGA Extension - Cllrs were concerned that the netting at the top of the MUGA had developed a number of large holes. It was agreed the Clerk would talk to the suppliers re problems whilst work still under guarantee.
- 7.4 Fraser Street Sign - Clerk to follow up original request. Cllr Barnfather confirmed that GBC was responsible for street signs and suggested the clerk talked to John Evens at Gedling Borough Council. **Clerk to action**

8. Matters Concerning Newstead Abbey Park

8.1 Station Ave - Concerns were again expressed regarding the many potholes which have developed along the length of Station Ave. The main areas of concern were adjacent to the top waterfall, from Vicarage Corner to the entrance gate at the Abbey and beyond. Clerk to contact Penny Beniston at the Abbey. Concern was also expressed regarding the speed driven along this road by some motorists. Cllrs were asked to take note of the car number plate of one particular offender.

9. Correspondence.

The list of correspondence circulated with the agenda was noted. The following items were specifically discussed:

- 9.1 Notts County Council re supply of salt - Following discussion as to the amount of grit remaining in the existing grit bins it was agreed to order 5 bags of salt in addition to the 5 free bags of salt supplied by the Notts County Council and that these should again be stored at the Newstead Centre.
- 9.2 Elevedon Forest - The Clerk advised that the cost of supplying a 20 ft spruce by Elvedon Farms had increased to £360 plus VAT. Cllr Barnfather advised that Gedling Borough Council were able to supply trees and would be ordering the tree for Ravenshead. It was suggested that the Clerk speak to either John Evans or Chris Brown at Gedling Borough Council. In addition they would also install the tree and subsequently remove and shred. They could also supply lights and arrange for the tree to be decorated. Clerk to email Cllrs with the results of her talks with Gedling.
- 9.3 Woodland Trust - A letter had been received from the Woodland Trust asking whether the Council would be interested in leasing part of Newstead Priory Wood. It was agreed that Newstead Parish Council did not have the resources to commit to the upkeep of the wood and would decline the offer.
- 9.4 Christmas Event - An email had been received from D Widdowson confirming she was planning to hold a Christmas event on the 30th November which will include a Santa's Grotto, craft stalls and tombolas and also to include Crime and Community Services. The request asked whether the Council would like to include a stall to promote its services. It was agreed that as an information stall had already been held at an earlier event in the year not to take part.
- 9.5 NAG Request for Donation to Christmas Fayre - The Chairman read a letter from NAG asking for a grant towards the Christmas Fayre. The grant would be towards costumes for Santa's helpers and also towards presents for the children and was an annual event. The date of this event had been moved from 7th December to 23rd November. It was proposed and seconded that a grant of £200 be offered and this was agreed unanimously.

10. Planning Applications

10.1 Unauthorised Development at Abbey Field Farm Cottage - A meeting had yet to be arranged.

10.2 Planning Applications/Permissions

Cllr Young drew attention to the following planning application which had previously been circulated to the Council and no objections raised:

2013/0669 - West Lodge, Station Ave, Newstead Abbey Park

Cllr Young advised that following her return from holiday she had requested sight of this application which was sent to her by the Clerk. She explained to the Council her main objections to this application were the roof lights to be installed in the south facing slope of the roof, which did not respect the character of the Lodge and not sympathetic to the heritage of the building. A number of Cllrs who had seen the application had missed the proposed installations of the roof lights and it was agreed that an objection would be sent.

11. Reports from External Meetings

- 11.1 NALC Planning Training - Cllr P Young confirmed she had attended the planning training session held by NALC and found it very informative. She has the notes from the meeting should any member of the Council wish to look at these
- 11.2 Youth Centre - Cllr Young was pleased to report that a new boiler has been installed in the Youth Centre which unfortunately broke down after two days. A letter of thanks is to be sent on behalf of the Youth Centre to the Trustees, particularly Mrs P Wise, for her work in obtaining this grant.

12. Cemetery Issues

- 12.1 Strimming of the Old Cemetery - The work to undertake strimming of the Old Cemetery has started with the Probation Service to return next week to complete the work. The Clerk advised that when she had spoken to them it was on the same terms as before when the Council had given them a grant of £200 towards a strimmer. The Council did not feel minded to pay for their services direct when work was carried out in other parishes for free but they were willing to consider a donation towards equipment used by them. **Clerk to contact Probation Service**

17. Items the Chairman considers urgent

None

18. Date of Next Meeting.

The next meeting of the Parish Council would be held on Wednesday 7th November at 7.30pm.

With no further business to discuss the meeting finished at 9.10pm