

## NEWSTEAD PARISH COUNCIL

### Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 2nd April 2014

1. **Present:** Cllrs: Mrs P Wise (Chairman), Mrs D Adams, Mrs B Blood, P Burnham, Ms H Crouch, Miss A Halliwell and Mrs P Young. Also present were Ward Cllr P Andrews, and two members of the public.
2. **Apologies for absence:** None received.
3. **Declaration of Personal and Prejudicial Interests**  
No interests were declared by Cllrs.
4. **Approval of the Minutes of the Meeting dated 5th March**  
It was proposed and seconded that the minutes be approved as a true record and this was agreed.
5. **Matters arising from the Minutes**
  - 5.1 **Highways** - This meeting had not yet been arranged.
  - 5.2 **Sand Kite Man** - No further sightings had been reported.
  - 5.3 **Newstead Abbey** - A meeting had been held on the 13th March whereby members put forward their concerns re the state of Station Ave/Abbey Drive. It was agreed to hold regular meetings with the next being scheduled for September.
  - 5.4 **Notice Board** - The Clerk reported this had now been installed.
  - 5.5 **Telephone Kiosk** - It was noted that repairs had been carried out to the telephone which was now in working order.
  - 5.6 **Post Box** - This has not been replaced and it was agreed that the Clerk would chase up the initial enquiry.
  - 5.7 **Former Coal Stockings Yard** - Cllr Crouch reported that the Police had moved on a number of bikers from this site.
  - 5.8 **Ward Walk** - Cllr Burnham noted that he had still not received the minutes from this walk
  - 5.9 **Proposed Wind Turbine on Newstead and Annesley County Park** - The Clerk advised the date that had initially been offered for a site meeting was not convenient. Alternative dates for the meeting had been sought and offered of either Saturday 26th April or 3rd May. Following discussion, it was agreed the best date for the meeting would be Saturday 26th April with apologies to be sent by Cllr Burnham. The Chairman advised she understood that a public meeting scheduled to be held on the 16th April at the Newstead Centre had been cancelled and it was agreed that the Clerk would inform Cllrs once a revised date for the public meeting was known.

*The meeting then closed to allow members of the public to discuss parish matters with the Council*

Ward Cllr Mrs P Andrews spoke of her concern regarding developments at West Lodge, where the owner had recently cleared part of the woodland he had recently purchased. There were concerns that the owner may try to use this land to extend his garden. It was agreed she would alert Gedling Planners to the situation. She also asked to be informed of the revised date for the public meeting in respect of the proposed wind turbine as she had been contacted by local residents concerned at the proposal.

*The meeting re-opened*

## 6. **Accounts**

### 6.1 **Receipts and Payments for March 2014**

#### **Receipts.**

£272.76	Future Newstead - Donation to Parish Council
£110.00	Fees for burial of cremated remains in Newstead Cemetery.

### **Cheques for approval at this meeting**

100062	Newstead PCC	£100.00	Grant agreed towards Easter Fayre
100063	Newstead Youth Club	£100.00	Grant towards redecorating costs
100064	Newstead Centre	£100.00	Grant to the Newstead Volunteers
100065	Newstead Centre	£36.00	Room hire charges for March
100066	Newstead Centre	£12.00	Rent hire for Future Newstead
100067	Clarke's Cemetery Services	£190.00	Install new notice board
100068	Clarke's Cemetery Services	£60.00	Interment of Ashes
100069	Mrs P A Wise	£10.00	Chairman's Allowance (March)
100070	Greenbarnes Ltd	£15.84	Set of spare keys for new notice board
100071	Mrs J Johnson	£289.90	Clerks Wages (March)
100072	Notts County Council	£74.88	Pension Contributions - (March)
100073	Mrs J Johnson	£22.15	Clerk's expenses (February)
	Postage/Other	13.00	
	Tel/Broadband	6.00	
	Mobile Calls	Nil	
	Mileage	3.15	
	Total	<u>22.15</u>	

The accounts were approved as stated

### 6.2 **To Consider Grants to Other Bodies**

- a) Nomads Cricket Club - A copy of the completed grant application form had been circulated with the agenda. The total cost of replacing the nets had been estimated at £360. The Clerk advised that the club intended the netting to be attached at the top of frame on something equivalent to a curtain track and following use the netting would be pulled back to one of the posts, where it would then be padlocked and chained. During winter it would also be removed completely. She also informed the Council that Ward Cllr Mrs P Andrews had advised that if the Parish Council were minded to offer the sum of £100 towards the nets she would make up the shortfall from a pot of money allocated to her as the Borough Councillor. Following discussion on how many Newstead children were likely to benefit from this proposal, Cllr P Burnham proposed £100 be donated to the Club, seconded by Cllr Wise and agreed with four members in support of the motion and three against.
- b) Brownfield First - A request had been received from Brownfield First member Mrs Denise Ireland for £150 towards planning consultants fees towards a response to modifications on the Aligned Core Strategy currently out for consultation. The total cost of his fees would be £500 plus VAT, which she hoped to share between Newstead, Papplewick and Linby Parish Councils. Whilst some progress had been made in reducing the number of homes around Hucknall, more reductions had been made in other villages within Gedling Borough such as Ravenshead, Calverton and Bestwood. It was felt there were still issues to address and this was now the final opportunity to comment on the Core Strategy prior to the Inspector's recommendations coming out. It was proposed and seconded that a grant of £150 be offered and this was agreed.
- c) Newstead Primary School and Nursery - A request had been received from the Headteacher for a donation towards the cost of purchasing new outdoor tables and seating with a view to creating an outside study area. The total cost of replacing the seating had been given as £3,405. Cllrs felt that the amount which could be offered to the school by the Parish Council was only nominal compared to the amount they were seeking. It was also felt the school themselves could look to fundraise for the outdoor learning area and that there were opportunities to secure the amount needed from other sources. Cllr Burnham proposed the sum of £100 towards the costs which was seconded by Cllr Wise. With two Cllrs supporting this motion, one abstention and four against this motion was defeated. Following further discussion on the amount left to spend in the 'donations' budget, it was agreed write declining any financial assistance in this case. The Clerk was also asked to update Cllrs each month on the amount

remaining to be spent in this budget as it was noted that funds within this budget were being depleted rapidly.

- 6.3 Appointment of Internal Auditor - Cllrs agreed that Mr John Price would again be appointed as the internal auditor for the Council to look at the accounts for 2013/2014 once complete.

## 7. Matters Concerning Newstead Village

- 7.1 Disposal of Litter/Waste collected by the Probation Service - This had been put on the agenda as branches green waste had been left in the car park of the Newstead Centre following work carried out by the

Service in cutting down overgrown shrubs along parts of Station Road, Newstead. The Clerk explained that she had been able to speak to Gedling Borough Council who had arranged to remove the pile of brash left in the car park. The amount of waste that had been left behind was substantial requiring a large van and two men

to clear up the debris. In future it had been agreed that the Probation Service would speak to Gedling before similar work is carried out so collection of the waste can be arranged with Gedling in advance. It was also agreed that

in future should a similar situation arise and Gedling do not or cannot remove the waste, the Clerk be given authority to arrange for removal of any waste generated if work carried out by the Probation Service was for public benefit.

- 7.2 Lights/Highway Faults - Cllr Burnham reported that the street light outside the school was still flashing on and

Also the central bollard on Tilford Road was not working. Cllr Halliwell also reported a number of lights were out the village and she was asked to report these to the Clerk. **Clerk to action**

- 7.3 Old Cemetery - Cllr Burnham advised that he and the Chairman would be ordering plants for the old cemetery up to the sum of £150 as previously agreed by the Council.

## 8. Matters Concerning Newstead Abbey Park

No further matters reported other than those discussed earlier in the meeting.

## 9. Correspondence

The following items of correspondence were specifically discussed

- 9.1 Addiction Problem Advisory APSA Ltd - This was noted  
9.2 Gedling Borough Council - Rate relief of 100% was noted for the cemetery  
9.3 Grant Thornton - Annual return received for year ending 31st March 2014. Internal auditor will need to be appointed.

## 10 Planning Applications

- 10.1 The following planning applications were discussed: -  
2014/0142 - Gosford Farm, Newstead Abbey Park (Re-use existing agricultural building (including replacement building for use as ancillary garage) - It was agreed the Clerk would make enquiries with Gedling Borough

Council on future plans by the applicants as regards use of the building and whether an Article 4 directive could be applied

- 2014/0270 - Me-Clad Contracts Ltd, 20 Newstead Industrial Park 4 (Construct extension to premises for storage)

- No objections by the Council

- 10.2 Notification had also been received by the Parish Council that planning consent had been granted by Gedling Borough Council to fell a tree subject to a TPO at the following location subject to the following proviso as shown below

2014/0024TPO - Millward, Newstead Abbey Park (Permission sought to fell a Twin Stemmed Tulip - shown as T6 on plan submitted)

Proviso

'A replacement extra heavy standard Beech tree shall be planted in the first planting season following removal of the Tulip tree. Should the replacement tree become diseased or should die within five years of the planting of the replacement tree, the tree shall be replaced with a extra heavy standard Beech tree in the planting season by the applicant or their successors in title'.

11. **Reports from External Meetings**

Garden Competition - Cllr D Adams reported back on a meeting held in respect of the garden competition. Initially judging was to take place mid week and during the day but as a result of further discussion some judging would now take place in the early evening to enable people who worked during the day to enter. She explained there would be a number of categories including best front and best back garden, best yard, best hanging basket, and best wildlife garden. Debbie Widdowson hoped to set up a workshop making hanging baskets. Judges would be Ward Cllr Mrs P Andrews, the director from Bunches Florapost and an 'expert' from one of the local garden centres. Each category winner would receive £50. Flyers are to be produced and will need to put through doors. It was also agreed that the garden competition should run in tandem with the Best Kept Village Competition and that a working party for this was required comprising Cllrs Wise, Crouch, Adams, Burnham and Young. A further meeting to plan the competition was to be arranged when it was agreed to discuss the BKVC. **Clerk to arrange meeting with D Widdowson**

12. **Cemetery Issues**

An unusual request had been made regarding burials/cremations in one plot. This had now been resolved and it was agreed in respect of future queries the Clerk should continue to liaise with all members of the Cemetery Committee for a decision as she had done in this case. Cllr Young felt any issues should be covered in the regulations where Cllrs had spent a lot of time discussing these, although it was noted this particular situation was not covered and was probably unique. Cllr Halliwell felt that letters should now be sent out to plot holders reminding them of the regulations. The Clerk advised that due to number of plot holders, the postage costs alone of sending out letters could be as much as £75. It was confirmed the regulations had been posted on the notice board in the cemetery for over one year and copies of the regulations were sent out to all new plot holders. It was agreed if letters were to be sent they should be directed to those families who continued to breach the regulations. The cemetery committee agreed it would meet and identify those plots where this was occurring. Clerk to send copies of the regulations to all Cllrs on the Cemetery Committee.

13. **Any Other Items the Chairman considers Urgent**

The Lengthsmans Scheme - Confirmation had been received from Cllr C Barnfather that the Notts County Council would be funding the lengthsmen for a further year in line with the original agreement. During this second year only 50% of the cost of the lengthsmen would be paid by the County Council with each of the parishes funding the outstanding balance. In Newstead's case this would entail paying for 6.5 hours of work each month based on a wage of £10.50 per hour. Cllrs discussed whether they wished to remain in the scheme with majority of Cllrs not wishing to commit further funds towards this cost. It was agreed that the Clerk would discuss the matter with Ravenshead Parish Council, as it was not clear whether the Council could opt out of the scheme to which it was previously committed. **Clerk to advise**

14 **Date of Next Meeting.**

The next meeting of the Parish Council will be held on Wednesday 7th May which would be the AGM.

With no further business to discuss the meeting finished at 9.45pm.