

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 3 December 2014

1. **Present:** Cllrs: Mrs. P A Wise (Chairman), Mrs D Adams (arrived 7.35pm), Mrs B Blood, Mrs J Booth, Mr P Burnham and Mrs P Young. Also present was County Cllr Mr C Barnfather.
2. **Apologies for absence:** Apologies had been received from Cllrs Mr C Gascoigne, Miss A Halliwell and Ms H Crouch. Also Ward Cllr Mrs P Andrews.
3. **Declarations of Personal & Prejudicial Interest.** No other declarations were received.
4. **Approval of the Minutes**
It was proposed and seconded that the minutes be approved as a true record subject to the following being noted 'that the planning application referred to in item 5.3 had come direct from Nottingham City Council on behalf of Newstead Abbey and not from the Newstead Partnership as could be inferred'. With this noted the minutes were approved and then signed by the Chair.
- 5 **Matters Arising from the Minutes**
 - 5.1 **Highways** - No reply had yet been received. Cllrs agreed that the Clerk should chase up this matter
 - 5.2 **Flooding Issues** - Cllr Burnham advised he had informed Cllr Barnfather and Highways that it would be necessary to re-instate the meeting that had been cancelled.
 - 5.3 **Station Hotel** - It was confirmed by the Clerk that a letter had been sent to the brewery along with a photograph of the premises supplied by Cllr Crouch, which clearly highlighted the extent of the problems faced. Reply now waited.
 - 5.4 **Abbey Street/Byron Street Sign** - There had still been no action on this sign. The Clerk advised she had spoken yet again with Gedling Borough Council who commented that the sign had not been installed as it was missing the arrows denoting which street was which. In an effort to get this matter finalised, the Clerk was now intending to meet with Chris Brown on site, but a date for the meeting had yet to be agreed.
 - 5.5 **Land adjacent 38 Fraser Street** - No letter had yet been sent by the Clerk pending other priorities.
 - 5.6 **22 Livingstone Street** - The Council were advised by the Clerk that notice had been served on the householder by Highways on the 24 November and she was now pleased to advise the offending brambles had been cut back.
 - 5.7 **NCC - Proposed Closure of Tilford Road on 8th December** - Cllr Burnham advised that the road would now be closed on 7th December not the 8th as originally advised and for less time than expected. Notice of the change to the closure date had only just been given.
 - 5.8 **Newstead Youth Club** - A letter of thanks for the donation has been received from Cllr Andrews on behalf of the Youth Club.
 - 5.9 **Christmas Fayre** - A gift voucher had been purchased by the Clerk as directed and passed to Deborah Widdowson of Gedling Borough Council. Cllr Adams had noted on a flyer for this event that the Council's donation had been included as one of the raffle prizes.
 - 5.10 **Cemetery Issues/Enforcement of the Regs** - Cllrs confirmed the alterations to the regs as outlined in an email sent to Cllrs could be approved as stated without further alterations. Copies of the revised regs would now be sent to local Funeral Directors.
 - 5.11 **Cemetery Car Park** - Due to the short time between meetings, the Clerk advised she had been unable at this point to obtain quotes as requested. Cllr Burnham confirmed that he had met with contractors who

were to undertake work on the Newstead Wildlife meadow as part of the grant obtained from Biffa. He had discussed the possibility of transplanting various shrubs in the car park and had been given a verbal quote for doing this work of between £1,200 to £1,500. He had asked that this quote be put in writing. Cllrs felt this cost appeared excessive especially compared to the cost of purchasing new plants/shrubs. Rather than try to save existing shrubs, especially where the success rates of transplanting large plants was not guaranteed, it was agreed that when quotes were obtained for the car park extension, these would need to include the chopping down and removal of the shrubs with the roots to be treated accordingly.

5.12 Grant Application under the SLC Fund

The Clerk advised she had partially completed the application form to Notts County Council in respect of the CCTV. She was pleased to advise that the scheme had received the support of Cllr Barnfather who had now signed the form. Further information was still awaited from Gedling Borough Council

5.13 Parking on Triangle- Cllr Burnham confirmed the same car had been parked in the middle of the grassed triangle at the junction again but he was unable to see the number plate when passing. If there again he would walk back to get the number which would be passed to the Clerk.

5.14 The Local Government Boundary Commission - Cllr Barnfather advised that as far as he was aware, it was not possible for the Council to suggest aligning the village with areas in Ashfield, as Newstead was part of another authority

5.15 Christmas Tree - It had been agreed at the last Council meeting that Gedling Borough Council could supply the Christmas tree at a cost of £260 plus VAT to supply and install. The Christmas Tree had been installed but still required decorating with lights. Cllrs were not impressed with the tree which they felt was on the small size. Although there was little that could be done this year, it was agreed that next year the council may wish to pursue a different supplier.

As there were no members of the public at the meeting at this point, this item was waived.

6. Finance

Receipts and Payments for December 2014

Receipts.

£230.00 New memorial headstone in burial section

Cheques for approval at this meeting

100142	Newstead Youth Club	£150.00	Contribution towards City Arts project
100143	Newstead Centre	£ 45.00	Room hire for November Council meeting
100144	Mrs P Wise	£ 15.00	Chairman's allowance (Nov)
100145	Mrs J Johnson	£304.43	Clerks Wages (Nov)
100146	Notts County Council	£ 65.55	Pension Contributions for Clerk (Nov)
100147	Mrs J Johnson	£ 64.58	Clerk's expenses (Nov)
			Argos Voucher 25.00
			Postage/Other 27.28
			Tel/Broadband 6.00
			Mobile Calls Nil
			Mileage <u>6.30</u>
			Total <u>64.58</u>

The accounts as presented were agreed by the Council.

6.1 **Any Other Matters Relating to Finance**

None

7. **The Lengthsman's Scheme**

7.1 **Future of Scheme** - Cllr Barnfather explained that he felt it was unlikely that Notts County Council would extend this scheme for a third year as non-parished areas had complained this scheme was unfair to them. He did advise however that as a number of parishes still had a number of unused hours in the scheme that Ravenshead Parish Council would continue to extend the scheme for a further three months after 31st May 2015, to allow the parishes to use all their hours. After that time the scheme would stop.

7.2 **Jobs for the Lengthsman** - There were a number of suggestions made at the meeting. In no particular order of preference these were as follows:

On jitty between Webb Street and Youth Centre - to side back overgrowth and trim back all overhanging bushes/brambles. To sweep leaves from Tilford Road. To cut back vegetation on Hucknall Road behind bus stop and coming from Forestry Commission land, paint cemetery gates, chop back bushes in cemetery car park ready for extension (subject to project going ahead and the lengthsman still having time in hand).

8. **Matters concerning Newstead Village**

None except as mentioned earlier.

9 **Matters concerning Newstead Abbey Park.**

Flytipping - Cllr Young reported that she had seen an old duvet thrown into bushes close to Vicarage Corner. It was agreed that she would check whether this was still in situ on her way home from this meeting and email the Clerk if this was the case.

10. **Correspondence**

Correspondence had been noted as per the list circulated with the agenda

11. **Planning Applications**

13.1 The following planning application had been circulated with the agenda and no objections raised: -.

2014/1113 - Gardeners Cottage, Newstead Abbey, Newstead Abbey Park (Proposed change of use from residential to holiday let, with internal refurbishment works, demolition of courtyard stores to retain existing courtyard garden, and rebuilding of existing single storey extension)

12. **Reports From External Meetings**

None

13. **Cemetery Issues**

None

14. **Any Other Business the Chairman considers urgent**

None

15. **Date of Next Meeting.**

The next meeting of the Parish Council would be Wednesday 7th January 2015.

With no further business to discuss the meeting finished at 8.05pm.

