

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 1st October 2014

1. **Present:** Cllrs: Mrs. P A Wise (Chairman), Mrs B Blood, Mr P Burnham, and Mrs P Young plus Mr Bruce Andrews, one resident and Dennis Robinson (reporter).

2. **Apologies for absence:** Apologies were sent from Cllrs Mrs Adams, Mrs Booth, Ms Crouch, and Mr Gascoigne and also Ward Cllr Mrs P Andrews.

It was agreed to waive the Standing Orders of the Council which required a minimum of 5 Cllrs present to be quorate.

3. **Declarations of Personal & Prejudicial Interest:** No interests were declared.

4. **Approval of the Minutes of September Meeting**

It was proposed and seconded that the minutes be approved as a true record subject to the following correction. That under 13.1 (page 6) the wording 'it was agreed that a written promise of what was included in the agreement could be passed to the Vice Chair' to be replaced with 'it was agreed that a written precis of what was included in the agreement with regard to Notts County Council equipment could be passed to the Vice Chair'.

5 **Matters Arising from the Minutes**

5.1 **Highways** - An email from Ashfield's Highway Manager, Dave Walker, was read out. Cllrs were unhappy that he was not prepared to attend a meeting with the Parish Council. Cllr Young felt that some positive outcomes had been achieved re the offer to look at painting SLOW signs on the road during the next financial year. Other highway concerns were also brought up by Cllrs including the need for the 30mph sign to be repainted on the road adjacent the entrance to the skate park and also the section of Hucknall Road/Newstead Road from Newstead village to Annesley village where motorists often thought that the national speed limit applied. Cllrs asked whether repeat 30mph signs could be placed along this section of the road. It was also noted that some villages had countdown markers ahead of village gateways warning motorists they were about to enter a 30mph zone. It was agreed to write to Mr Walker thanking him for the offer to consider SLOW signs and that other highway issues mentioned would also be drawn to his attention.

5.2 **Flooding Issues** - Cllr Burnham advised a 'vague' response had been received from Cllr Barnfather which he did not entirely understand but he had not been able to chase this up due to personal reasons. He confirmed the area of flooding to which he referred was that near the entrance to the Old Pit Site which was in Annesley and Felley Parish. It was agreed the Clerk will make contact with this Council.

5.3 **Police** - The Clerk advised that no response had been received and the Clerk was asked to return back to the

Police Commissioner's office as per the original response.

5.4 **Newstead Abbey Partnership** - It was agreed that a report would be given later in the meeting

5.5 **Old Cemetery** - The Chairman advised she had spoken to the Probation Trust who had said that although they can cut the grass they are unable to remove the arising from the site and can only burn them on site. The Chairman asked whether this was acceptable to the Cllrs. Cllrs confirmed that in absence of any other means of disposing of the waste, they had no choice but to accept this solution. Cllr Burnham asked that the fire take place in the same spot as last year.

5.6 **Station Hotel** - It was noted there was further deterioration to the premises where more windows had been smashed.

5.7 **Lengthsman Scheme** - It was noted no action had been taken with regard to the hedge at the back of the cemetery car park opposite the new cemetery. The Clerk advised that whilst instructions had been passed on to the lengthsman, she had only done so recently and this work should be completed shortly.

- 5.8 Consultation on the Community Infrastructure Levy (CIL) - The Clerk advised that in addition to the comments received at the last meeting she had telephoned the Chairman who had agreed that a further comment should be included in the Council's submission, as it had been noted by the Clerk that one of the beneficiaries of the CIL was the new Gedling Country Park. As the Parish Council had long been supporters of the Newstead and Annesley Country Park, the Clerk had suggested that the Council may wish to highlight this as one of the projects in this area to which CIL funds could be directed. This had been agreed by the Chairman and included within the Council's response due by the 12th September. The Parish Council ratified the decision to include the Country Park within the Parish Council's response.
- 5.9 Future Newstead (Update of the Parish Plan and future remit of Future Newstead) - A meeting had taken place between three Future Newstead members and five parish councillors on Monday 15th September. One of the outcomes of this meeting was that the Parish Council had agreed to hold a public meeting with a view to securing further Trustees for the Newstead Centre. A date for this meeting had previously been agreed, between the Chairman (also a Trustee) and the Clerk, for the 14th October. However due to personal reasons the Clerk had asked for this date to be postponed as she did not have sufficient time to complete the paperwork for the meeting. Cllr Young asked whether the minutes of the meeting on the 15th Sept had yet been completed to which the answer was no and it was agreed these would be circulated to Cllrs once available. Another date for the proposed public meeting was also discussed. The Chairman reminded the Council that any future dates for the meeting would also need to be agreed in conjunction with the existing Trustees of the Newstead Centre. It was therefore agreed that dates for this meeting be emailed to Cllrs following liaison with the existing Trustees. In so far as Future Newstead were concerned it was agreed that their remit would be extended to beyond the Parish Plan.
- 5.10 2014/0845 - 11 Fairfield Drive, Ravenshead (Conversion of existing garage and erection of detached double garage) - Nothing further had been heard by the Council with regard to a planning decision.

At this point Cllr C Barnfather entered the meeting after being delayed at an earlier meeting

- 5.11 Flooding Issues - Cllrs asked Cllr Barnfather to update them with matters regarding flooding. In relation to the flooding outside the old pit site, Cllr Barnfather confirmed that Highways had been liaising with developers who were building homes on the site. It had been agreed that these would be responsible for meeting the cost of remedying the flooding issues and a scheme had been agreed but for some reason this had not yet been implemented. Regarding the flood water on Hucknall Road in the vicinity of the Old Cemetery, he advised that Highways had cleared out the gullies at the side of the road, but this had not resolved the issue. The explanation from Highways was that flooding here was mainly down to the camber in the road at this point.
- 5.12 Abbey Street/Byron Street Sign - The Clerk reminded Cllrs that she had spoken to Chris Brown at Gedling Borough Council who advised this sign had been ordered but had been taken by his contractor to Arnold in error. It was agreed he would speak to the contractor to have this sign brought back to Newstead. Cllrs confirmed the original street sign had not yet been replaced and it was agreed the Clerk would follow up this matter.

The meeting closed to allow members of the public to bring up the next matter

Pat Harvey, a local resident, explained that when it originally flooded at Haynes Farm, remedial work had been carried out by Highways, which whilst it was successful in removing water from the highway, it now floods Karen's driveway and the area near the Old Cemetery. Cllr Barnfather advised it may be worthwhile arranging a meeting with highways to discuss all these issues. The Clerk confirmed that the Parish Council had been trying to request a meeting with the Ashfield Manager in relation to other highway issues but had not been successful. Copies of previous correspondence with Mr Walker were taken by Cllr Barnfather with a view to procuring a meeting.

Meeting reopened

- 6. Finance**
6.1 Receipts and Payments for October 2014
Receipts.

£230.00 New Headstone in burial section
 £80.00 New Headstone in cremations section
 £1.78 Interest on Deposit Account (One month)

Cheques for approval at this meeting

100122	Clarke's Cemetery Services	£670.00	Maintenance of village greens and cemetery
100123	RBL Poppy Appeal	£TBA	Wreaths for Remembrance Service
100124	Mrs P Wise	£15.00	Chairman's allowance (Sept)
100125	Mrs J Johnson	£304.63	Clerks Wages (September)
100126	Notts County Council	£131.10	Pension Contributions - (July* and Sept)
100127	Mrs J Johnson	£17.28	Clerk's expenses (Sept)
			Postage/Other 3.18
			Tel/Broadband 6.00
			Mobile Calls Nil
			Mileage <u>8.10</u>
			Total <u>£17.28</u>
100128	Grant Thornton	£240.00	Fees for external audit
100129	HM Revenue & Customs	£5.80	Tax and NI Clerks wages 1.7.14 to 30.9.14

Other Charges taken Direct from Current Account

DD HSBC £10.00 Bank charges for stopping cheque 100112

The Clerk advised the Notts County Council's Pension Department had not received the pension contributions for July (cheque No 100112 for the sum of £65.55), which was sent on the 6th August. HSBC confirmed this cheque had not been cashed and have since placed a stop on this cheque, for which the Council has been charged £10. The payment has been reissued along with September's pension contributions.

In relation to the donation to the RBL Poppy Appeal, the Chairman advised there could be a spare wreath at the centre and that only one may need to be ordered. Cllr Burnham also suggested that a donation also be included

in the amount sent. Depending on whether one or two wreaths were required it was agreed the Clerk could send a cheque up to the maximum amount of £34.

The accounts as presented were agreed by the Council.

6.2 Grants to Other Bodies

6.2a Future Newstead - A request had been received from Helen Scott (circulated with the agenda) for a donation towards an event to celebrate bonfire night which would be held on the 8th November. Cllrs felt that the previous event had been a success and agreed they would match the contribution given by Cllr C Barnfather. At this point Cllr Barnfather advised that contrary to what it said in the request, he had given £250 towards this event. It was proposed and seconded that Cllrs would match his donation and the sum of £250 was agreed.

6.2b Newstead PCC - A request had been passed to the Council via Cllr Burnham for a donation to the Christmas Fayre to be held at St Mary's Church in order to buy presents for children and prizes for events to be held. The sum requested was £150 and this was agreed by the Council.

7. Matters concerning Newstead Village

7.1 Land adjacent 38 Fraser Street - The Chairman advised this land requires clearing back. It was noted part of the site had been the subject of a recent planning application in which permission had been granted for a new detached dwelling. **Clerk to write to the owner**

7.2 22 Livingstone Street - It was reported that brambles spilling from the front garden of this home were now over the pavement making passage along the pavement very difficult. **Clerk to write to occupier requesting**

brambles

be cut back.

- 7.3 Turton Court - It was reported that overhanging branches from trees from within the grounds of Turton Court were interfering with the right of passage along the pavement in front of these apartments and requires trimming back. **Clerk to write to person responsible for maintenance of these apartments.**
- 7.4 Police and Parishes Meeting - Cllr Burnham advised a police meeting which was due to be held at Linby and Papplewick Village Hall on the 6th October had now been rescheduled for the 31st October. This was open for all local residents to attend to discuss issues in relation to police matters arising in the area.
- 7.5 20mph outside Schools - Cllr C Barnfather spoke of a county wide initiative to ensure that all roads outside of schools will in future be subject to a 20mph advisory speed limit.
- 7.6 Newstead Allotments - Vandals have slashed polytunnels, damaged fencing and burnt the portaloo at the allotments. Gedling Homes have requested a meeting with the Chairman and Cllr Burnham as the Tennant's Representative. Although it cannot be proven, there is a good idea who has caused the damage.

8 Matters concerning Newstead Abbey Park.

West Lodge - It was noted that planning permission had been secured to rebuild an outbuilding in the grounds of West Lodge which Cllr Gascoigne previously advised had been an outside toilet. Cllr Young was concerned that this was now a sizeable building and this had been drawn to the attention of Bev Pearson, Planning Officer at Gedling Borough Council. It was also noted that the owner had purchased further land in the woodland behind the house and that the edges were now being blurred between what was the original residential garden and the surrounding woodland. It was advised that the new enforcement Officer for Gedling BC would be asked to take a look at this.

9. Correspondence

- Correspondence had been noted as per the list circulated with the agenda. The following items were specifically discussed:
- 9.1 NCC - Proposed Closure of Tilford Road on 8th December - Notification had been received that as a result of work to be carried out by Severn Trent Water, closure of this road would take place from 8am until 6pm at night. Concerns were expressed that whichever route was chosen as a division route they would be unsuitable for use by HGV's delivering to or coming from Northfield Construction. Cllr Burnham confirmed he too shared the concerns regarding the alternative routes for Northfield Construction lorries and had visited this company to warn them in advance of the impending closure of the road. Cllr Barnfather also advised that Gedling BC would be notified automatically of the street works taking place. The Chairman thanked Cllr Burnham for his action
 - 9.2 GBC - Big Autumn Tidy Up Event - Noted. It was suggested this be forwarded to CAST and Real Education to see whether their youngsters would be interested in taking part in this event.
 - 9.3 Christmas Fayre at the Newstead Centre - Deborah Widdowson had written to the Council advising that a tentative date for the Fayre to be held was the 13th December and asked whether the Council wished to have a stall at the Fayre. Cllrs felt the date proposed was fine but did not wish a stall as few residents had visited the stall on a previous occasion.
 - 9.4 SLC Funding - The Notts CC had written to all Parish Councils inviting them to submit schemes under the SLC fund (Supporting Local Communities Fund) which replaced the LIS fund. Successful applicants would receive up to £50,000, where projects must include an element of match funding. Several suggestions had been made including provision of additional play equipment on the play park or skate board park and lights for the MUGA. Cllr Barnfather noted that the existing play park was owned by Gedling Borough Council and was doubtful whether Notts County Council would support a grant for funding to replace equipment belonging to another Local Authority. It was agreed the Clerk would make tentative inquiries with Gedling on this. Cllrs felt that Deborah Widdowson would be in a better position to make a claim for the lights.

10. Planning Applications

- 10.1 The following planning application had been circulated with the agenda and no objections raised.

2014/0963 - Jewel Sapphire Products Ltd, 22 Hazelford Way, Newstead (Fascia sign displaying company logo)

11. Reports From External Meetings

11.1 Meeting with Newstead Abbey Managers - Cllr Young advised this meeting had been attended by herself and Cllr Burnham along with Ron Inglis, Rachael Dewsbury and Jo Hunt. In terms of re-tarmacking Station Ave, a further section up to Poets Corner would be completed with any tarmac left over being used to spot fill other pot holes in the Ave running back down to Newstead. Other issues discussed included the confusing road markings from the main exit onto the A60, where many motorists do not realise this is a 2 way road. Any improvements to this junction will have to be carried out by Highways and Abbey staff have asked for a sign on this exit denoting a 2 way road. Also the sides of drive around John Flanders property are crumbling and some road plannings have been acquired by the Abbey to shore up the edges. There are 37 volunteers who actively work at the Abbey mostly in the garden. Discussion also took place on how best to advertise events in the village and one suggestion put forward were banners in the cemetery car park. Cllr Young advised that the Abbey had also agreed that the Parish Council could site a bench near the lake but the bench she had in mind had already been used to replace a bench previously stolen from the village green. Gardeners Cottage is to be refurbished for resident artists and honeymooners. Also in the pipeline is glamping on Paradise Field which will comprise individual wooden camping pods. The Abbey already have schools camping. A cottage in the stable yard is to be renovated as a staff cottage. The lodge at the end of the main drive with the A60 had been withdrawn from auction due to a boundary dispute, which has now been resolved. There is a contract with CAST to clear on weeds in the lakes. Residents living in the Abbey grounds have also been advised by letter of these developments. A further meeting with the Parish Council has been planned for March.

11.2 Gedling Borough Council - Invite to a Special Planning Meeting 23rd September 2014 - Cllr Young reported back on this meeting as the only attendee from the Council. She was impressed with the standard of representation by other Councils and described talks at the meeting as very frank and forthright. Unsurprising there had been a high representation by those Councils which through the Aligned Core Strategy faced extensive development proposals in their parish. The main complaint being that Gedling does nothing to address their concerns. Arising from that meeting it had been agreed to send out to all parish councils in Gedling a list of all current planning officers, the areas they are responsible for, and also which officers are responsible for major applications in the borough. These details had since been received by the Council and had been emailed out to Cllrs, .

12. Cemetery Issues

12.1 Review of Current Regulations and Enforcement of the Regs - It was agreed due to time constraints to defer discussion of this items until the November Council meeting but in order to ensure there is sufficient time for discussion of this item it will be o discussed immediately after conclusion of the accounts.

13. Items the Chairman considers urgent

None

14. Date of Next Meeting.

The next meeting of the Parish Council would be the Wednesday 12th November

With no further business to discuss the meeting finished at 9.45pm.

