

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 4 February 2015

1. **Present:** Cllrs: Mrs. P Wise (Chairman), Mrs D Adams, Mr P Burnham, Mr S Gascoigne and Mrs P Young.
Also Mr Bruce Andrews plus one parishioner.
2. **Apologies for absence:** Apologies had been received from Cllrs Mrs B Blood and Ms H Crouch. Also Ward Cllr Mrs P Andrews and County Cllr Mr C Barnfather.
3. **Declarations of Personal & Prejudicial Interest:**
No interests were declared
4. **Approval of the Minutes - 7th January 2015**
With a correction to the wording under 9.2 to read 'children instead of kids', the minutes were approved and signed by the Chair.
5. **Matters Arising from the Minutes**
 - 5.1 **Highways/Flooding issues** - A meeting had been held on the 29 January with Paula Johnson, Highways Officer for Gedling, Cllr Chris Barnfather, the Clerk and Cllr Burnham. A number of issues had been discussed. In regard to the flooding on Hucknall Road, Highways had asked if possible that a photograph of the flooding as and when this occurs be sent to them. Paula will chase up the 'SLOW' road marking as previously requested on Hucknall Road. Other issues discussed were: problems with cars speeding in the 30mph section between Newstead village and Annesley Village, where Paula advised that Highways would not be able to install repeater signs, although it was agreed that the road marking denoting 30mph near to the skate park entrance would be repainted; deterioration of the pavement surface on Hucknall Road just up from Musters Road; potholes at the junction of Tilford Road/Hucknall Road and a number of faulty street lights affecting the Terraces. Since that meeting, however, proposals had been submitted by Notts County Council highway's department for installing signs denoting a new 20mph speed limit outside the school. It was noted that the existing 30ph sign marked on the road was to be removed and replaced by a sign plus flashing amber warning light. The existing interactive speed sign will also need replacing with a dual message 20/30 sign. Cllrs noted that the existing interactive speed sign adjacent to Musters Road was also to be retained and it was pointed out that this too should display a dual message sign in line with the other interactive speed sign. It was agreed the Clerk would raise this point with highways.
 - 5.2 **Station Hotel** - No action had been taken by the owners despite two letters from the Council. The Chairman was unaware of what action could next be taken regarding a private property and proposed no further action be taken. This was agreed.
 - 5.3 **Abbey Street/Byron Street Sign** - A meeting had been held with Chris Brown from Gedling Borough Council when all street nameplates in the village were inspected. These had been divided into signs which were fairly new and required no further action, signs which required cleaning only and signs that required replacing. Instructions had been passed to the lengthsman to wash the signs on Webb Street, Musters Road, Chapel Terrace and Livingstone Street. The nameplate on Hucknall Road to be straightened with quotes to be obtained to replace signs at Turton Court, Abbey/Bryon Street x 2, Markham Street x 2 (both nameplates at the junction with Frazer Street), Foundry Terrace, Chatsworth and Stonehouse Terraces nameplates and the nameplate opposite Cornerstone House denoting the names of the terraces. The Chairman felt it was

not the role of the Parish Council to pay for new signs which she felt were the responsibility of Gedling Borough Council.

5.4 Land adjacent 38 Fraser Street - It was noted that part of the land with planning permission for a new dwelling had been up for sale and had now appeared to have been sold. The remainder of this land was to be sold at auction on the 24th February.

5.5 The Local Government Boundary Commission - Information sent as requested. No reply yet received.

5.6 Christmas Tree - The Clerk advised she had spoken to Gedling Borough Council on this matter. Some confusion had occurred when the contract to install and decorate Christmas trees had changed hands and had been brought

'in house'. It was agreed the matter would be put back on the agenda later in the year when the question of who would supply the tree in 2015 would be discussed. It was also agreed that the Clerk would also communicate with Linby Parish Council to find out what they would be doing regarding their tree after a disappointing tree had

also been supplied to them and where costs savings had been achieved in the past based on shared delivery costs between the two councils.

5.7 Grit Bins - The Clerk advised that the yellow bins on Tilford Road and High Leys Road had now been filled by the Notts County Council. The blue bins on Musters Road and the junction with Webb Street had been refilled by the Clerk with help from her window cleaner. Eight bags of grit had been purchased by the Clerk at a cost of £1.99

plus VAT which was recouped through her expenses plus £10 paid to the window cleaner for his help in lifting them

As the Clerk's vehicle for transporting the grit was not suitable, the Council discussed alternative means of filling the blue bins. One suggestion agreed by the Council was that the new caretaker at the

Newstead Centre be asked to restock the bins should grit be delivered direct to the Newstead Centre with the Parish Council to pay

his/her labour cost for doing so. It was agreed that the Chairman would discuss this option with new caretaker once appointed.

5.8 Bulky Waste Collection - Cllr Burnham thanked Mr Andrews for the information on the free collection of bulky waste by Gedling during January and February where the service was used by one of his neighbours.

5.9 Grounds Maintenance Contract - The Clerk advised she had approached four different companies to quote for the contract including the existing contractor, Acer Ground Maintenance, Uyletts and Gedling Borough Council

5.10 The Lengthsman's Scheme - The Chairman did not believe the land between the edge of the bowling green and the rear of the gardens on Webb Street was the responsibility of the Newstead Centre. The Clerk confirmed that not all land had registered owners.

5.11 Newstead Footpath 1 - Cllr Young advised that she and Cllr Burnham had walked this path and photos taken at the site were shown to the Council. These highlighted the inclusion of two further metal gates which diverted walkers from the original path/drive down the side of a purpose built path. Previously as no official division had ever been sought to divert the right of way, a compromise had been reached with the residents of South Lodge whereby users going through gaps in the hedge could still walk the original route. Small gates had now been put in these gaps and a sign installed directing users to the 'unofficial' route. Cllr Young confirmed these gates were not locked and that walkers could still use the original path, if necessary. She could foresee a problem if the main gates at the end of the drive were locked say whilst the owner of the Lodge was away. The Clerk advised that whilst ever the original route of the path remained open there was little that could be done. The Council agreed that Notts County Council should be informed of developments on this right of way.

- 5.12 Off road Biking - Cllr Burnham advised that in order to deter use of Newstead and Annesley Park for off road biking, numerous obstacles in the form of tree barriers had been put on the main routes through the Country Park.
- 5.13 Pothole Junction with A611 - Now repaired.
- 5.14 Pot Holes on Station Ave - Cllr Young confirmed that confirmation had been received from the Assistant Building and Operations Manager at the Abbey that the resurfacing of the Drive from just above the waterfall to Poets Corner would be undertaken on the 18th/19th February. Cllr Adams had noted that some potholes on other sections of the drive now appeared to have been filled in. Cllr Gascoigne confirmed that road plannings had been used to fill some of the deeper holes.
- 5.15 West Lodge - Further works on this site were discussed. It was agreed to monitor the situation
- 5.16 North Lodge - Cllr Young noted that the gatehouse on the main entrance to the Abbey had not been sold at auction as it had failed to meet the minimum reserve of £160k

The meeting closed to allow members of the public to bring up the next matters

The resident of 64 Tilford Road drew attention to a tree which required pruning on the green area adjacent to the terraces on the top end of Tilford Road. Low branches from the tree were now creating an obstruction on the highway which the resident felt was now dangerous if someone has poor vision or blind. He had mentioned this problem to the workmen who cut the grass on this triangle but no action had been taken to date and he asked for the Council's help in getting this tree cut back. He also noted that a bollard was missing from the central reservation which he was aware had been removed by vandals. He also commented on a large puddle which forms outside the gate to the play park off Tilford Road. It was agreed this would be drawn to Gedling's attention.

Meeting re-opened

6. Finance

6.1 Receipts and Payments for February 2015

Receipts.

None

Cheques for approval at this meeting

100153	Notts County Council	£NIL	Cheque cancelled as payee written incorrectly
100156	Notts County Council	£65.55	Pension contributions reissued for December 14
100157	HM Revenue and Customs	£6.60	NI on wages 1.10.14 - 31.12.14
100158	Newstead Centre	£45.00	Cost of room hire on 7 Jan 2015
100159	Newstead Centre	£39.00	Cost of room hire for planning meeting 14/1
100160	Newstead Centre	£45.00	Cost of room hire for Precept meeting 28/1
100161	Mrs P Wise	£15.00	Chairman's allowance (January)
100162	Mrs J Johnson	£304.43	Clerks Wages (Dec)
100163	Notts County Council	£65.55	Pension Contributions for Clerk (Dec)
100164	N.A.L.C	£177.23	Annual Subscription
100165	Mr J A Rhodes	£1,290.00	Work undertaken on Newstead Meadow
100166	Mrs J Johnson	£63.77	Clerk's expenses (January) NB includes cost of restocking grit bins

Postage/Other	40.22
Tel/Broadband	6.00
Mobile Calls	Nil
Mileage	<u>17.55</u>
Total	<u>63.77</u>

Cllr Burnham was asked whether the work carried out by J A Rhodes on the Meadow had been undertaken to a satisfactory standard and this was agreed. He also advised that this was only half of the work undertaken by the contractor as part of the Biffa award and that costs represented work undertaken to date rather than the full cost of the work. With this being noted the accounts were agreed as stated

6.2 There were no other matters relating to finance

7. Extension to Cemetery Car Park

The Clerk advised that two estimates had been received to date and these were as follows:

i) Fermac Ltd £4,876.95 plus VAT - Dig out 200m below existing concrete level. Remove arisings. Supply and compact 100mm of type one road stone and compact. Set out expansion joints to match existing. Supply and lay 100mm deep of C35 concrete. This quote also included removal of all the existing plants and bushes but with the exception of the removal of the ash tree for which a provision of £1,000 was suggested

ii) Darren Brown £4,150.00 plus VAT - This quote just states to lay road stone 150mm deep and concrete at 100mm. Quote did not include removal of either the tree or surrounding bushes

As agreed at the precept meeting Cllr Burnham had now obtained 2 quotes for removing the ash tree which were: -

Jonathon Rhodes £360
Acorn Services £300 (verbal only)

Cllrs then discussed the above and were happy that the project should proceed where final costs would come under that included in the revised budget agreed at the precept meeting. Taking into consideration the difference in costs put forward by the two contractors, it was agreed it may work out cheaper if the company who undertake the work on removing the ash tree also removed all the bushes at the same time. Cllr Burnham was asked to return to the same contractors for a revised estimate to remove both trees and bushes. In order to save time it was agreed these quotes would be emailed out to Cllrs between meetings. Once these were obtained Cllrs would then be in a position to decide which contractor would then be instructed to undertake the work to extend the car park. **Action** Cllr Burnham to obtain revised quotes for removing trees and bushes from the car park.

At the same time it was also noted that a branch from a large conifer in the Old Cemetery had been damaged and was partially hanging down. It was agreed that whichever contractor undertook the work to remove the tree/bushes in the cemetery car park would also be asked to remove this branch.

8. The Lengthsman's Scheme

The Clerk conformed that instructions had been given to the lengthsman to cut back overgrowth on Station Ave from the point before Vicarage Corner to the barrier to the Abbey.

9 Matters concerning Newstead Village

9.1 Bus Stop Opposite Musters Raod - The Chairman drew attention to the poor state of the pavement in the vicinity

of the bus layby and stop on Hucknall Road opposite Musters Road where the surface of the pavement had eroded badly. **Clerk to report**

9.2 Parking outside New Cemtery Gates - Cllr Adams noted that a small silver car appeared to be parked directly outside the main entrance gates to the cemetery. Cllr Burnham advised that previously permission had been granted to one of the visitors to the grave to park in this spot as they were disabled. The use of retractable bollards in this area was discussed as was installing a 'No parking - access required at all time' sign. Cllr Booth agreed to obtain a quote from Badgemaster for such a sign

9.3 Post Box - It was noted a post box previously struck by a vehicle had been moved from its original site to to outside No24 Abbey Drive.

10 Matters concerning Newstead Abbey Park.

None except as mentioned earlier in the meeting

11. Correspondence

None except discussed elsewhere

12. Planning Applications

There were no planning applications to discuss.

13. Reports From External Meetings

13.1 Youth Centre - Cllr Young was pleased to report the Youth Club had entered 10 young people in the Pride of Gedling Award. The latest figures for Newstead show that there are no 16/17 year olds in the parish that are not in Education, Employment or Training (i.e. NEETS). This was put down to the work done by the Youth Club with CV's and bringing in colleges. A programme of events is being put together to include a Teddy Bears Picnic and a Cleaner and Greener Event. Also mentioned was the Mighty Creative Scheme which is a scheme

undertaken by East Midlands Housing to work with young people in their homes. On behalf of the Council, the Chairman wished the Youth Centre good luck in getting to the final of the Pride of Gedling Awards.

14. Cemetery issues

None reported

15. Items the Chairman considers urgent

- 15.1 Station Road - Complaints had been made regarding a number of items of rubbish which had accumulated on the track side of Station Road from the junction with Tilford Road up to the Station Car park
- 15.2 Newstead PCC - Thank you card had been received for the donation received.
- 15.3 Elections - In view of the forthcoming elections it was agreed to defer the AGM originally scheduled for the Wednesday 6th May 2015 to Wednesday 13th May 2015 when there would be a new Council.

16. Date of Next Meeting.

The next meeting of the Parish Council would be Wednesday 4th March.

With no further business to discuss the meeting finished at 9.30pm.