

NEWSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Sherwood Room of Newstead Centre on Wednesday 6 April 2016

1. **Present:** Cllrs: Mrs P Young (Chairman), Mrs D Adams, Mr C Bicknell, Mrs B Blood, Mr P Burnham, Miss H Scott and Ms J Smith.

It was reported that Cllr Bullivant wished to resign from the Council due to existing work commitments and his letter of resignation was passed to the Clerk.

2. **Apologies for absence:** Apologies were received from Ward Cllr Mr C Powell and also County Cllr Mr C Barnfather .

3. **Declaration of Personal and Prejudicial Interests**
Helen Scott declared an interest in agenda item 16 as a Director of Newstead Enterprise.

4. **Approval of the Minutes**
Minutes of the Council meeting held on 2nd March 2016

It was proposed and seconded that subject to the following amendments/additions - Under 5.13 – spelling correction to read ‘hearse’; under Finance item 6.1 - that the sum of £63.13 had been made in the cake sale and not £68 as shown and finally under item 8.7 – that in addition to cars being vandalised on Fraser and Markham Street, damage had also been caused to vehicles on Byron Street and Hucknall Road - that the minutes be approved as a true record and this was agreed.

5. **Matters Arising from the Minutes**

- 5.1 **Gritting Scheme** – A cheque had been received in error from Notts County Council for the sum of £300 towards two new grit bins. Highways will organise for the two bins to be delivered and filled with grit once the location has been confirmed. The exact locations for the bins were marked out by Councillors and once supplied, the Parish Council will be invoiced for the same.
- 5.2 **Skate Park** – Cllr Smith advised she had heard from Toz, who has now started on the work. She understood from Facebook that he was seeking some primer to be put on the equipment prior to painting. He advised that he has started to sand the equipment and had set aside some time during Easter to undertake the work which was called off due to rain. As a result no further action was deemed necessary by the Council at this stage.
- 5.3 **War Memorial** – The Clerk advised that as the quote received from Mansfield Memorials was the same as that given previously for highlighting the names in paint rather than gold gilt, she had now given Mansfield Memorials authorisation to undertake the work to comply with the conditions of the grant, the project has to be completed before the end of May. The net cost to the Parish Council less the £300 grant already received from Notts. County Council will be £353.30. Cllr Burnham confirmed that his investigations have revealed there may have been three Bevan Boys in the village and he has been given the name of a contact who may have further information on this.
- 5.4 **Planters and Hanging Baskets** - Contact has been made with the successful contractor to advise he has been awarded the contract for watering. Debbie Widdowson has advised that the bottom tier of the planters will be filled with strawberry plants, which the Youth Club will eventually harvest.
- 5.5 **20mph Speed Sign** – Cllr Bicknell advised that the fault had not yet been repaired

- 5.6 Vicarage Corner – The Clerk advised that a revised quote had been received from the lengthsman for repair of the fence only for £88, plus postcrete. The Council approved this estimate and agreed work could be put in hand.
- 5.7 CCTV at Newstead Station – The camera is still pointing to the floor and the metal plate has still not been fitted back on the post. Clerk to chase Network Rail
- 5.8 Parking outside Cemetery Gates – New post to be delivered to Anthony Clarke on Wednesday 6th April and fitted thereafter.
- 5.9 Strimming of Brambles - Jonathon Rhodes has strimmed the brambles in both Newstead Meadow and on Station Ave as agreed. In the case of Newstead Meadow, the strimming revealed a large amount of rubbish/ flytipping which has since been removed by Gedling Borough Council and there may be a small charge for this. It was also noted that a bag of rubbish and the remains of a dog bed still required collection from Station Ave, which had been found in the brambles once strimming undertaken.
- 5.10 MUGA Lights – Still waiting revised/current price for lights which the Newstead Locality Co-ordinator, Debbie Widdowson, is chasing.
- 5.11 Risk Assessment - Advice yet to be taken on whether topple testing needs to be carried out.
- 5.12 Lengthsman's Scheme – Confirmation had been received that the scheme will be extended a further year on the same terms as enjoyed 2015/2016. The Chairman signed the agreement for 2016/2017 on behalf of the Parish Council.
- 5.13 Improvement Work in Annesley Village - Advice from Annesley Parish Clerk had revealed that work undertaken on homes in Mosely Street was part of an insulation scheme undertaken by Ashfield Homes.
- 5.14 Tilford Rd – A copy of Notts. County Council's 'Hoarding Framework' has been received by the Clerk who has yet to write to Gedling Homes.
- 5.15 Musters Road Potholes – A letter has been received from Highways Department. In summary, the criteria which constitutes a pothole has now been changed and only the deeper holes will be filled.
- 5.16 Planning Applications – Response sent on Fraser Street. Detailed objections also sent on the new West Lodge application plus a letter sent to Chief Executive of Nott'm City Council as agreed. Copies of the council's objections also sent to Cllr C Powell and C Barnfather.

6. Accounts

6.1 Receipts and Payments for March 2016

Receipts.

£1.91	Interest on Deposit Acct up to 5 January 2016
£1.91	Interest on Deposit Acct up to 5 February 2016
£1.79	Interest on Deposit Acct up to 5 March 2016
£250.00	Donation towards MUGA Lights from Cllr Barnfather 's funding pot as a County Cllr
£63.13	Money raised from cake sale held by Newstead Youth Club towards the MUGA lights.
£300.00	Notts County Council – Donation towards 2 new grit bins.

Cheques to Approve

100292	Newstead PCC	£100.00	Donation towards Easter Fayre
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100293	DLNR CRC Ltd	£100.00	Expenses for work undertaken in the Old Cemetery by the Community Payback team.
100294	CPRE Notts Branch	£6.00	Entry fee for Best Kept Village
100295	Jonathan Rhodes	£260.00	Charge for removing bramble at Newstead Meadow and Station Ave
100296	Newstead Centre	£45.00	Room hire costs for March Council meeting.
100297	Mrs J Johnson	£93.60	Purchase of drop down parking post plus delivery costs.
100298	Mrs P Young	£15.00	Chairman's allowance (March)
100299	Mrs J Johnson	345.83	Clerks wages for March
100300	Notts County Council	£91.03	Pension Contributions for Clerk (March) and deficit pension payment due this month of £17.50.
100301	Mrs J Johnson	£48.41	Clerk's expenses
			Postage/Other £34.31
			Tel/Broadband £6.00
			Mobile Calls Nil
			Mileage <u>£8.10</u>
			TOTAL <u>£42.41</u>
100301	HM Revenue & Customs	£28.40	Tax on Clerks wages - 1 st January to March 31 less credit on PAYE account

The accounts were approved as stated.

6.2 **To Consider Grants to other Bodies**

None received

6.3 **To Appoint an Internal Auditor on Council's account for 2015/16**

It was agreed that Mr John Price from Ravenshead would be appointed as the internal auditor to the Council. He will carry out an audit of the accounts for 2015/16 on the same terms as those agreed last year.

7. **The Lengthsman's Scheme**

An extension of this scheme had been agreed for a further year. The Clerk had written to Notts County Council confirming the Parish Council's agreement to remain in this scheme for a further year. Cllr Andrews explained that a number of parishes have entered the Best Kept Village competition and the lengthsman is likely to be in much demand and to 'book' early for work.

8. **Co-option of new Cllrs to represent the Abbey Ward**

No nominations had yet been received to fill this vacancy.

9. **Matters concerning Newstead Village**

9.1 **23 Tilford Road** – It was acknowledged that the amount of items now stored in the car park of the Newstead Centre was continuing to increase and it was suggested that a letter be sent to the Trustees of the Newstead Centre asking if they would enforce removal of this property off their land. It was rumoured that the tenant no longer slept in his home. Cllr Andrews confirmed that Kevin Neale at Environmental Health has been dealing with this issue.

9.2 **Litter Picking** – Cllr Bicknell reported that there was much litter in the jitty off Webb Street providing the cut through to the Newstead Centre. Clerk to request this is litter picked. Litter also noted on Station Road in the form of discarded beer bottles.

- 9.3 Gate to Playing Field – Cllr Smith reported that the pedestrian gate to the playing field had not been replaced. The Chairman confirmed that she and Cllr Burnham had a meeting arranged with Melvyn Cryer of Gedling Borough Council and would mention the problem to him at that meeting.
- 9.4 Fraser Street – It was noted that the area of land on Fraser Street on which eight new homes were planned was much blighted by litter and a request was made if this area could be cleared up. Clerk to ascertain owners from recent planning application.
- 9.5 Hucknall Road – Cllr Burnham reported a pothole close to the traffic lights operating between Hucknall Road and the A611 in the non skid road surface if going out of Newstead.

10 Matters concerning Newstead Abbey Park.

- 10.1 Appointment of a Ward Cllr – The Clerk confirmed that no applications had been received from persons wishing to stand for the Abbey Ward. It was agreed this vacancy should be advertised again.

11. Correspondence.

The following item was specifically discussed:

- 11.1 HM Queen Elizabeth 90th Birthday Commemorative Medal - An example of this was shown by the Clerk. No further action required.
- 11.2 Linby and Calverton Neighbourhood Plans – It was noted that Linby and Calverton Parish Councils were looking to produce Neighbourhood Plans. In both cases the Parish Councils had designated that the whole parish would comprise the area to be covered by the plans. There were no objections by the Council to the areas designated.
- 11.3 New Cemetery Rates – Notification had been received from Gedling BC that rates payable in respect of the New Cemetery for the year 1/4/16 to 31/3/17 would be £411.40, but that small business rates relief of 100% has been granted. As all rateable values are currently being updated by the Valuation Office, it is not clear whether the amount of discretionary relief given will continue.
- 11.4 Mining Memorial Service – Notification had been received from Notts Ex and Retired Miners to hold their annual mining memorial service at Newstead Village on Saturday the 3rd December at 10.00am in front of the half winding wheel. The Clerk advised she had forwarded a copy of the correspondence to Gedling Borough Council as owners of the land in question. Cllrs confirmed they welcomed this event and for this to be publicised in village newsletter.

12. Planning Applications

The following planning application had been received but it was noted that the detailed plans/drawings were incomplete.

2016/0067 – 36 Byron Street, Newstead (Single storey porch extension including shower room)

The Clerk advised that further information had been requested from Gedling Planning Department and this would be circulated for comment as soon as received.

13 Cemetery Issues

13.1 Cemetery Wall - The Chairman explained that a meeting had been held with contractor Darren Brown last Monday when it had been agreed that the best way forward would be to remove the remainder of the wall

on the eastern boundary of the cemetery and to replace with a breezeblock wall and then apply a rendered finish. As the land drops way towards the southern edge of the site, she advised it may be necessary for the wall to be stepped down in places. The cause of the collapse was generally down to age and the fact that the footings for the wall were also very shallow. In terms of rebuilding the wall itself, it was agreed that due to a number of trees in very close proximity to the existing wall, it would be better if this was built approx one to one and half metres away from its existing footings and that an approach to the adjacent landowner needs to be made a) for permission to enter his land for the purpose of removing the fallen wall and b) whether he is prepared to donate/sell some of his land on which to build a replacement wall. If not, an alternative solution is to rebuild in the existing footings and to have the wall strengthened by inserting metal rods. An estimate for both these options has yet to be received, but these have been promised shortly.

14. Reports from External Meetings

14.1 Newstead Youth Club – It was noted that numbers of children attending the Youth Club had started to dwindle.

14.2 Future Newstead - Cllr Smith provided an update of a meeting held on the 22nd March. It was reported that Future Newstead still does not have a Chair and the position was temporarily assumed by Debbie Widdowson with Cllr Bicknell volunteering to write the minutes. Points raised:

- The art dragon produced in conjunction with City Arts has been viewed by 4,000 people based on data to Arts Council.
- Station Hotel - A request has been made for interior pictures of the Station Hotel.
- Youth Club – Talks to be held with Youth Club with regard to a cyber agenda.
- Nomads Cricket Club – The Nomads are looking for local youngsters to join their under 11's team and will also be holding a barbeque event which will be open to all residents to attend.

15. Items that the Chairman Considers Urgent

15.1 Identification Badges - The Chairman reminded Councillors of the need to send passport size photos to the Clerk for use on an identification badge.

15.2 Flytipping – A settee had been thrown over onto the sidings adjacent the Robin Hood line probably from a resident of Foundry terrace.

Cllr Adams left the meeting during the above item where she felt unwell.

16. Date of Next Meeting.

The next meeting of the Parish Council would be the AGM on Wednesday 4 May 2016.

For the next item, the Council resolves to exclude the public and press for discussion of this matter, which involves the disclosure of exempt information as defined in the Local Government Act 1972, schedule 12a, Part one, para. 3, where this item relates to financial and business affairs of persons/organisations

17. **Newstead Enterprise Group**

Cllr Scott advised that relationship between R.CA.N and Newstead Enterprise has now moved on since the meeting held on the 8th March. Newstead Enterprise have now signed off their accounts and an agreement has also been reached that RCAN will not enforce repayment of any outstanding debts for a further 12 months.

In short she advised there was now a clear way forward between the RCAN and Newstead Enterprise.

The Chairman commented that it may be worth pursuing a meeting with the Chair and Clerk of Annesley and

Felley Parish Council to discuss any joint undertaking in connection with the country park, whilst at the same time write to the Trustees to let them know that the Parish Council is aware of the further developments regarding Newstead Enterprise and to ask for comment and this was agreed.

Finally Cllr Scott advised that the wind turbine was likely to be installed during October/November and that Stillwind are presently drawing up a lease. She also hoped that Stillwind would either finance or at least create as part of the alterations required to Pocket Park an area of hardstanding between the existing tarmac and kickwall on which to hold the bonfire event.